

EXHIBIT G

Detailed Time Records for Marchand ICS Group

Marchand ICS Group

Client: Official Retiree Committee, in the Commonwealth of Puerto Rico (ORC/COR)

Professional Services for the Period from February 1 to February 28, 2021

Detail of Conference Calls and Project Meetings

Date	Staff	Description	Hours	Rate	Value (\$)
2/1/2021	Jorge Marchand	Meeting and presentation [REDACTED] with COR member Blanca Paniagua, and the Bennazar team.	2.50	175.00	437.50
2/1/2021	Jorge Marchand	Participate on the professionals team weekly conference call/meeting: weekly status.	1.00	175.00	175.00
2/1/2021	María Schell	Participate on the professionals team weekly conference call/meeting: weekly status.	1.00	110.00	110.00
2/2/2021	Jorge Marchand	Conference call with Carmen Núñez, in preparation for the official COR meeting, to discuss and review the agenda and talking points.	0.80	175.00	140.00
2/2/2021	Jorge Marchand	Virtual meeting with COR members and the professionals team, to discuss: report on the status of the case, report on meetings [REDACTED], report of on digital platforms and communications plan.	2.80	175.00	490.00
2/2/2021	Male Noguera	Virtual meeting with COR members and the professionals team, to discuss: report on the status of the case, report on meetings [REDACTED] report of on digital platforms and communications plan.	2.80	95.00	266.00
2/2/2021	María Schell	Virtual meeting with COR members and the professionals team, to discuss: report on the status of the case, report on meetings [REDACTED] report of on digital platforms and communications plan.	2.80	110.00	308.00
2/2/2021	Jorge Marchand	Conference call [REDACTED] to request information [REDACTED]	0.30	175.00	52.50
2/2/2021	Jorge Marchand	Conference call with the MICS and Bennazar teams, to discuss communications strategies, next steps after the recent COR meeting, and revise the radio program script #42.	1.20	175.00	210.00
2/2/2021	María Schell	Conference call with the MICS and Bennazar teams, to discuss communications strategies, next steps after the recent COR meeting, and revise the radio program script #42.	1.20	110.00	132.00
2/2/2021	Jorge Marchand	Conference call with the MICS and Bennazar teams, to research and prepare [REDACTED]	1.50	175.00	262.50
2/2/2021	María Schell	Conference call with the MICS and Bennazar teams, to research and prepare [REDACTED]	1.50	110.00	165.00
2/3/2021	Jorge Marchand	Conference call with the MICS team, to discuss about recent comments and questions received through the ORC digital platforms.	0.60	175.00	105.00
2/3/2021	Male Noguera	Conference call with the MICS team, to discuss about recent comments and questions received through the ORC digital platforms.	0.60	95.00	57.00
2/3/2021	María Schell	Conference call with the MICS team, to discuss about recent comments and questions received through the ORC digital platforms.	0.60	110.00	66.00

2/3/2021	Jorge Marchand	Meeting/presentation [REDACTED] with COR president Miguel Fabre, and the Bennazar team.	1.60	175.00	280.00
2/4/2021	Jorge Marchand	Conference call with the MICS team, to discuss and review the project status, and the public discussion [REDACTED]	0.30	175.00	52.50
2/4/2021	Male Noguera	Conference call with the MICS team, to discuss and review the project status, and the public discussion [REDACTED]	0.30	95.00	28.50
2/4/2021	María Schell	Conference call with the MICS team, to discuss and review the project status, and the public discussion [REDACTED]	0.30	110.00	33.00
2/4/2021	Jorge Marchand	Conference call with the MICS and Bennazar teams, to discuss and analyze [REDACTED] discuss content development [REDACTED]	0.70	175.00	122.50
2/4/2021	María Schell	Conference call with the MICS and Bennazar teams, to discuss and analyze [REDACTED]; discuss content development [REDACTED]	0.70	110.00	77.00
2/4/2021	Jorge Marchand	Conference call with the MICS, Bennazar, Jenner, and FTI teams [REDACTED]	1.20	175.00	210.00
2/4/2021	María Schell	Conference call with the MICS, Bennazar, Jenner, and FTI teams, [REDACTED]	1.20	110.00	132.00
2/5/2021	Jorge Marchand	Conference call with the MICS team, [REDACTED]	1.00	175.00	175.00
2/5/2021	María Schell	Conference call with the MICS team, [REDACTED]	1.00	110.00	110.00
2/5/2021	Jorge Marchand	Conference call with the MICS and Bennazar teams, [REDACTED]	0.70	175.00	122.50
2/5/2021	María Schell	Conference call with the MICS and Bennazar teams, [REDACTED]	0.70	110.00	77.00
2/6/2021	Jorge Marchand	Conference call with the professionals team, [REDACTED]	1.60	175.00	280.00
2/6/2021	María Schell	Conference call with the professionals team, [REDACTED]	1.60	110.00	176.00
2/6/2021	Jorge Marchand	Conference call with the MICS team, [REDACTED]	1.40	175.00	245.00

2/6/2021	María Schell	Conference call with the MICS team, [REDACTED] [REDACTED] [REDACTED]	1.40	110.00	154.00
2/7/2021	Jorge Marchand	Conference call with the ORC professionals team, [REDACTED] [REDACTED] [REDACTED]	1.50	175.00	262.50
2/7/2021	María Schell	Conference call with the ORC professionals team, t [REDACTED] [REDACTED] [REDACTED]	1.50	110.00	165.00
2/7/2021	Jorge Marchand	Conference call with the MICS team, to discuss communications strategies [REDACTED] [REDACTED]	1.80	175.00	315.00
2/7/2021	María Schell	Conference call with the MICS team, to discuss communications strategies [REDACTED] [REDACTED]	1.80	110.00	198.00
2/8/2021	Jorge Marchand	Conference call with the MICS team, to discuss project status, review digital platforms discussion, and define COR's next actions; discuss approval of video content for Facebook; proposal for LinkedIn ads, and evaluation to open and manage COR's profile on this social media platform.	1.30	175.00	227.50
2/8/2021	Male Noguera	Conference call with the MICS team, to discuss project status, review digital platforms discussion, and define COR's next actions; discuss approval of video content for Facebook; proposal for LinkedIn ads, and evaluation to open and manage COR's profile on this social media platform.	1.30	95.00	123.50
2/8/2021	María Schell	Conference call with the MICS team, to discuss project status, review digital platforms discussion, and define COR's next actions; discuss approval of video content for Facebook; proposal for LinkedIn ads, and evaluation to open and manage COR's profile on this social media platform.	1.30	110.00	143.00
2/8/2021	Jorge Marchand	Conference call with the MICS team, to discuss content development for the radio program draft #43.	0.50	175.00	87.50
2/8/2021	María Schell	Conference call with the MICS team, to discuss content development for the radio program draft #43.	0.50	110.00	55.00
2/8/2021	Jorge Marchand	Conference call [REDACTED] [REDACTED] [REDACTED]	0.70	175.00	122.50
2/8/2021	Jorge Marchand	Professionals team weekly conference call/meeting: weekly status.	1.40	175.00	245.00
2/8/2021	María Schell	Professionals team weekly conference call/meeting: weekly status.	1.40	110.00	154.00
2/8/2021	María Schell	Conference call with COR Vice President Carmen Núñez, [REDACTED] [REDACTED]	0.50	110.00	55.00
2/9/2021	Jorge Marchand	Conference call/meeting with the professionals team [REDACTED] [REDACTED] [REDACTED]	1.30	175.00	227.50
2/9/2021	María Schell	Conference call/meeting with the professionals team, [REDACTED] [REDACTED] [REDACTED]	1.30	110.00	143.00

2/9/2021	Jorge Marchand	Conference call with the MICS team, to analyze and discuss the report of digital platforms conversations regarding COR's issues, and define tactics regarding how to proceed.	0.80	175.00	140.00
2/9/2021	Male Noguera	Conference call with the MICS team, to analyze and discuss the report of digital platforms conversations regarding COR's issues, and define tactics regarding how to proceed.	0.80	95.00	76.00
2/9/2021	María Schell	Conference call with the MICS team, to analyze and discuss the report of digital platforms conversations regarding COR's issues, and define tactics regarding how to proceed.	0.80	110.00	88.00
2/9/2021	Jorge Marchand	Conference call with COR Vice President Carmen Núñez, to discuss the recent events, public opinion, and proposed actions.	0.80	175.00	140.00
2/10/2021	Jorge Marchand	Conference call with the MICS team, to revise content strategy, revise the calculator, and approve new calculator and registration Facebook ads.	0.40	175.00	70.00
2/10/2021	Male Noguera	Conference call with the MICS team, to revise content strategy, revise the calculator, and approve new calculator and registration Facebook ads.	0.40	95.00	38.00
2/10/2021	Jorge Marchand	Conference call with the MICS team, to discuss and review the radio program draft #43.	0.80	175.00	140.00
2/10/2021	María Schell	Conference call with the MICS team, to discuss and review the radio program draft #43.	0.80	110.00	88.00
2/10/2021	Jorge Marchand	Conference call [REDACTED] to coordinate meeting for the ORC presentation to third party stakeholders.	0.40	175.00	70.00
2/12/2021	Jorge Marchand	Conference call with the MICS and Bennazar teams, to discuss content for radio the radio program script #44.	0.60	175.00	105.00
2/12/2021	María Schell	Conference call with the MICS and Bennazar teams, to discuss content for radio the radio program script #44.	0.60	110.00	66.00
2/12/2021	Jorge Marchand	Conference call with the MICS team, to discuss and analyze questions and comments received on Facebook.	0.30	175.00	52.50
2/12/2021	Male Noguera	Conference call with the MICS team, to discuss and analyze questions and comments received on Facebook.	0.30	95.00	28.50
2/12/2021	Jorge Marchand	Meeting with the ORC: update; discuss status of issues and public discussion [REDACTED]	1.10	175.00	192.50
2/12/2021	Male Noguera	Meeting with the ORC: update; discuss status of issues and public discussion [REDACTED]	1.10	95.00	104.50
2/12/2021	María Schell	Meeting with the ORC: update; discuss status of issues and public discussion [REDACTED]	1.10	110.00	121.00
2/12/2021	Jorge Marchand	Conference call with the MICS team, to discuss and analyze communications strategies and the digital platforms report, [REDACTED]	0.80	175.00	140.00
2/12/2021	Male Noguera	Conference call with the MICS team, to discuss and analyze communications strategies and the digital platforms report, [REDACTED]	0.80	95.00	76.00
2/12/2021	María Schell	Conference call with the MICS team, to discuss and analyze communications strategies and the digital platforms report, [REDACTED]	0.80	110.00	88.00

2/16/2021	María Schell	Conference call with Francisco del Castillo, to discuss about the radio program script #44.	0.30	110.00	33.00
2/16/2021	Jorge Marchand	Conference call with the MICS team, to discuss about the radio program script #44, and content for publication on the ORC digital platforms.	1.10	175.00	192.50
2/16/2021	María Schell	Conference call with the MICS team, to discuss about the radio program script #44, and content for publication on the ORC digital platforms.	1.10	110.00	121.00
2/16/2021	Jorge Marchand	Conference call with the MICS team, to discuss, review and analyze new questions and comments received through the ORC digital platforms, [REDACTED]	0.50	175.00	87.50
2/16/2021	Male Noguera	Conference call with the MICS team, to discuss, review and analyze new questions and comments received through the ORC digital platforms, [REDACTED]	0.50	95.00	47.50
2/16/2021	María Schell	Conference call with the MICS team, to discuss, review and analyze new questions and comments received through the ORC digital platforms, [REDACTED].	0.50	110.00	55.00
2/16/2021	Jorge Marchand	Conference call with COR Vice President Carmen Núñez, [REDACTED]	0.50	175.00	87.50
2/16/2021	Jorge Marchand	Professionals team conference call/meeting: weekly status.	0.90	175.00	157.50
2/16/2021	María Schell	Professionals team conference call/meeting: weekly status.	0.90	110.00	99.00
2/17/2021	Jorge Marchand	Conference call/meeting with the MICS and Bennazar teams, to discuss project status, sensitive questions submitted to the ORC digital platforms, and update communications plan.	1.00	175.00	175.00
2/17/2021	Male Noguera	Conference call/meeting with the MICS and Bennazar teams, to discuss project status, sensitive questions submitted to the ORC digital platforms, and update communications plan.	1.00	95.00	95.00
2/17/2021	María Schell	Conference call/meeting with the MICS and Bennazar teams, to discuss project status, sensitive questions submitted to the ORC digital platforms, and update communications plan.	1.00	110.00	110.00
2/17/2021	Jorge Marchand	Conference call with the MICS team, to discuss project status, and questions received through the ORC digital platforms.	0.50	175.00	87.50
2/17/2021	María Schell	Conference call with the MICS team, to discuss project status, and questions received through the ORC digital platforms.	0.50	110.00	55.00
2/18/2021	Jorge Marchand	Meeting/presentation [REDACTED]	1.50	175.00	262.50
2/18/2021	Male Noguera	Conference call with Karma Pulse representative, to discuss and understand how the listening platform works and to answer questions regarding the functionalities.	0.80	95.00	76.00
2/18/2021	Jorge Marchand	Conference call with the MICS team, to discuss about the posting of radio program video/audio promo, and review the Linked In presentation.	0.90	175.00	157.50
2/18/2021	Male Noguera	Conference call with the MICS team, to discuss about the posting of radio program video/audio promo, and review the Linked In presentation.	0.90	95.00	85.50
2/21/2021	Jorge Marchand	Conference call with the MICS team, to discuss communications strategies.	0.80	175.00	140.00

2/21/2021	María Schell	Conference call with the MICS team, to discuss communications strategies.	0.80	110.00	88.00
2/21/2021	María Schell	Professionals team conference call/meeting: weekly status.	1.00	110.00	110.00
2/22/2021	Jorge Marchand	Conference call with COR Vice President Carmen Núñez, to discuss content for the radio program #45, where she will participate as moderator.	0.70	175.00	122.50
2/22/2021	Jorge Marchand	Conference call with the MICS team, to discuss and analyze the updated calculator statistics, Google Ads strategy, communications plan, project status, pending questions, and Linked In presentation.	0.60	175.00	105.00
2/22/2021	Male Noguera	Conference call with the MICS team, to discuss and analyze the updated calculator statistics, Google Ads strategy, communications plan, project status, pending questions, and Linked In presentation.	0.60	95.00	57.00
2/22/2021	María Schell	Conference call with the MICS team, to discuss and analyze the updated calculator statistics, Google Ads strategy, communications plan, project status, pending questions, and Linked In presentation.	0.60	110.00	66.00
2/22/2021	María Schell	Conference call with the Bennazar team, to discuss about the radio program script #45.	0.60	110.00	66.00
2/23/2021	Jorge Marchand	Conference call [REDACTED] [REDACTED] [REDACTED] [REDACTED]	0.80	175.00	140.00
2/23/2021	Jorge Marchand	Conference call with COR member Lydia Pellot, to discuss and review content for her participation on the radio program #45.	0.70	175.00	122.50
2/23/2021	Jorge Marchand	Conference call with Francisco del Castillo, to discuss and plan for the next official COR meeting (March 2 or 3), and discuss possible agenda.	0.50	175.00	87.50
2/24/2021	Jorge Marchand	Conference call [REDACTED] [REDACTED] [REDACTED].	0.70	175.00	122.50
2/24/2021	Jorge Marchand	Conference call [REDACTED] [REDACTED]	0.30	175.00	52.50
2/25/2021	Jorge Marchand	Conference call with Pedro Adrover from the Noti Uno Radio team, to discuss and revise the program recording, and discuss post production details of the recording.	0.60	175.00	105.00
2/25/2021	Jorge Marchand	Conference call with the MICS team, to discuss [REDACTED] [REDACTED] COR President Miguel Fabre's column on El Nuevo Día.	0.60	175.00	105.00
2/25/2021	María Schell	Conference call with the MICS team, to discuss [REDACTED] [REDACTED] COR President Miguel Fabre's column on El Nuevo Día.	0.60	110.00	66.00
2/25/2021	Jorge Marchand	Conference call with the MICS team, to discuss in-depth analysis of recent news and public discussions, in order to define actions, based on news coverage for February 23,24, and 25.	1.10	175.00	192.50
2/25/2021	Male Noguera	Conference call with the MICS team, to discuss in-depth analysis of recent news and public discussions, in order to define actions, based on news coverage for February 23,24, and 25.	1.10	95.00	104.50

2/25/2021	María Schell	Conference call with the MICS team, to discuss in-depth analysis of recent news and public discussions, in order to define actions, based on news coverage for February 23,24, and 25.	1.10	110.00	121.00
2/26/2021	Jorge Marchand	Conference call/meeting with the MICS and Bennazar teams, to discuss content development and suggestions for the radio program #46, with COR member Rosario Pacheco as moderator.	0.60	175.00	105.00
2/26/2021	María Schell	Conference call/meeting with the MICS and Bennazar teams, to discuss content development and suggestions for the radio program #46, with COR member Rosario Pacheco as moderator.	0.60	110.00	66.00
2/26/2021	Jorge Marchand	Conference call with the MICS team, to discuss content development for a white paper [REDACTED]	0.50	175.00	87.50
2/26/2021	María Schell	Conference call with the MICS team, to discuss content development for a white paper [REDACTED]	0.50	110.00	55.00
2/26/2021	Jorge Marchand	Conference call with the MICS team, to discuss about the presentations for the next ORC meeting [REDACTED]	0.30	175.00	52.50
2/26/2021	María Schell	Conference call with the MICS team, to discuss about the presentations for the next ORC meeting [REDACTED]	0.30	110.00	33.00
			<u>99.50</u>		<u>13,956.50</u>

<u>Fee Summary:</u>	<u>Hours</u>	<u>Rate</u>	<u>Value (\$)</u>
Ferdinand Díaz	-	125.00	-
Jorge Marchand	49.40	175.00	8,645.00
Male Noguera	13.30	95.00	1,263.50
María Schell	36.80	110.00	4,048.00
	<u>99.50</u>		<u>13,956.50</u>

Marchand ICS Group

Client: Official Retiree Committee, in the Commonwealth of Puerto Rico (ORC/COR)
Professional Services for the Period from February 1 to February 28, 2021

Detail of Content and Material Development and Project Management

Date	Staff	Description	Hours	Rate	Value (\$)
2/1/2021	Male Noguera	Work on content development, and design a report with a summary of the active conversations on the ORC's digital platforms during the past trimester, to present during the next meeting with COR members.	4.50	95.00	427.50
2/1/2021	Jorge Marchand	Communication with the MICS team, to discuss about important comments and questions received through the ORC digital platforms, in preparation for the next meeting with COR members.	0.40	175.00	70.00
2/1/2021	Male Noguera	Communication with the MICS team, to discuss about important comments and questions received through the ORC digital platforms, in preparation for the next meeting with COR members.	0.40	95.00	38.00
2/1/2021	María Schell	Communication with the MICS team, to discuss about important comments and questions received through the ORC digital platforms, in preparation for the next meeting with COR members.	0.40	110.00	44.00
2/1/2021	Jorge Marchand	Communication with the MICS and Bennazar teams, to discuss details about the upcoming meeting [REDACTED]	0.30	175.00	52.50
2/1/2021	Jorge Marchand	Communication with all COR members, to confirm participation on the upcoming meeting.	0.60	175.00	105.00
2/1/2021	Jorge Marchand	Revision and analysis of the presentation [REDACTED] in preparation for the meeting [REDACTED]	0.40	175.00	70.00
2/1/2021	Jorge Marchand	Work on content development, revisions, and edits to the agenda and other documents for the COR official meeting on 2/2/2021.	2.30	175.00	402.50
2/1/2021	Jorge Marchand	Communication with the MICS and Bennazar teams, [REDACTED]	0.80	175.00	140.00
2/1/2021	María Schell	Work on research, and content development for the radio program script #42.	4.00	110.00	440.00
2/2/2021	Jorge Marchand	Communication with the MICS team, to discuss the FTI team details regarding the updated digital media strategy, and the LinkedIn platform.	0.30	175.00	52.50
2/2/2021	Jorge Marchand	Communication [REDACTED], and the MICS and Bennazar teams, to discuss details about the upcoming meeting and presentation.	0.40	175.00	70.00
2/2/2021	Jorge Marchand	Work on revisions and edits to the presentation [REDACTED]	0.40	175.00	70.00
2/2/2021	Jorge Marchand	Work on media monitoring and analysis for news and articles related to the ORC: monitoring and analysis of a segment form [REDACTED] TV program.	0.40	175.00	70.00
2/2/2021	Jorge Marchand	Communication with all COR members, to send TV clips and news related to the COR [REDACTED]	0.60	175.00	105.00
2/2/2021	María Schell	Work on content revisions and edits to the radio program script #42.	1.30	110.00	143.00

2/3/2021	Jorge Marchand	Communication with COR members, and the MICS and Bennazar teams, to distribute and discuss recent news and articles [REDACTED]	0.70	175.00	122.50
2/3/2021	María Schell	Work on media monitoring: press conference [REDACTED]	2.00	110.00	220.00
2/3/2021	Jorge Marchand	Communication with the MICS and Bennazar teams, to discuss details in preparation for the meeting [REDACTED]	0.30	175.00	52.50
2/3/2021	Jorge Marchand	Follow up communication with offices from the Senate and House of Representatives, to research [REDACTED]	0.40	175.00	70.00
2/3/2021	Jorge Marchand	Work on final review of the presentation [REDACTED] in preparation for the meeting [REDACTED]	0.30	175.00	52.50
2/3/2021	María Schell	Pre production and recording of the radio program #42.	1.50	110.00	165.00
2/4/2021	Jorge Marchand	Work on media monitoring: [REDACTED]	0.60	175.00	105.00
2/4/2021	Jorge Marchand	Work on media monitoring and analysis: [REDACTED]	2.60	175.00	455.00
2/4/2021	María Schell	Work on media monitoring and analysis: [REDACTED]	2.60	110.00	286.00
2/4/2021	Jorge Marchand	Analysis report: work on a report [REDACTED]	0.90	175.00	157.50
2/4/2021	Male Noguera	Media monitoring: Facebook and Twitter, to identify comments regarding to the COR [REDACTED]	0.70	95.00	66.50
2/4/2021	Jorge Marchand	Follow up and media monitoring: [REDACTED]	0.70	175.00	122.50
2/4/2021	Jorge Marchand	Work on research and analysis of supporting documents, and study different scenarios for recommendations, [REDACTED]	1.80	175.00	315.00
2/4/2021	Jorge Marchand	Communication with COR's president Miguel Fabre, and the professionals team, [REDACTED]	1.30	175.00	227.50
2/4/2021	María Schell	Work on content development: [REDACTED]	1.50	110.00	165.00
2/5/2021	Male Noguera	Research to identify transmission channels for the PC120 Public Hearing, to inform the local team about links and time.	0.30	95.00	28.50
2/5/2021	Jorge Marchand	Media monitoring and analysis: House of Representatives public hearings transmission, [REDACTED]	3.50	175.00	612.50
2/5/2021	María Schell	Media monitoring and analysis: House of Representatives public hearings transmission.	3.50	110.00	385.00
2/5/2021	Jorge Marchand	Communication [REDACTED] on the PC120 public hearings.	0.30	175.00	52.50

2/5/2021	Jorge Marchand	Work on media monitoring for news and articles related to the ORC.	1.40	175.00	245.00
2/5/2021	Jorge Marchand	Communication with all COR members, to send radio clips and news related to the COR [REDACTED].	0.40	175.00	70.00
2/5/2021	Jorge Marchand	Communication with COR members, to provide short report on important matters regarding the public hearings.	0.50	175.00	87.50
2/5/2021	Jorge Marchand	Review and analysis: letter received from the House of Representatives.	0.50	175.00	87.50
2/5/2021	María Schell	Content development: [REDACTED] [REDACTED] [REDACTED]	4.20	110.00	462.00
2/6/2021	Jorge Marchand	Communication with the professionals team and COR president Miguel Fabre, [REDACTED] [REDACTED]	0.70	175.00	122.50
2/6/2021	Male Noguera	Media monitoring and research: [REDACTED] [REDACTED] [REDACTED]	0.20	95.00	19.00
2/6/2021	María Schell	Research and content development: [REDACTED] [REDACTED]	2.80	110.00	308.00
2/6/2021	Jorge Marchand	Work with the MICS team on content development, revisions, and edits, [REDACTED]	1.90	175.00	332.50
2/6/2021	María Schell	Work with the MICS team on content development, revisions, and edits, [REDACTED]	1.90	110.00	209.00
2/7/2021	Jorge Marchand	Communication with the MICS and Bennazar teams, [REDACTED] [REDACTED]	0.80	175.00	140.00
2/7/2021	Jorge Marchand	Communication [REDACTED] [REDACTED] [REDACTED]	0.30	175.00	52.50
2/7/2021	María Schell	Content development, revisions and edits: [REDACTED] [REDACTED]	3.30	110.00	363.00
2/7/2021	Jorge Marchand	Work with the MICS team on additional content revisions and edits [REDACTED]	1.60	175.00	280.00
2/7/2021	María Schell	Work with the MICS team on additional content revisions and edits [REDACTED]	1.60	110.00	176.00
2/8/2021	Jorge Marchand	Communication with the MICS team and COR president Miguel Fabre, to get the signature on the response letter.	0.40	175.00	70.00
2/8/2021	Jorge Marchand	Communication [REDACTED] [REDACTED] [REDACTED]	0.20	175.00	35.00
2/8/2021	Jorge Marchand	Communication [REDACTED] [REDACTED] [REDACTED] on the PC120 public hearings.	0.30	175.00	52.50
2/8/2021	Jorge Marchand	Follow up communication and media monitoring, [REDACTED] [REDACTED] [REDACTED] [REDACTED]	0.50	175.00	87.50
2/8/2021	Jorge Marchand	Work on media monitoring and analysis of news and articles related to the ORC, and define actions to follow.	1.20	175.00	210.00

2/8/2021	Jorge Marchand	Work on media monitoring: [REDACTED] [REDACTED] [REDACTED].	0.40	175.00	70.00
2/8/2021	María Schell	Media monitoring: pension related news.	0.90	110.00	99.00
2/8/2021	Jorge Marchand	Work with the MICS team, to review the ORC's digital platforms activities, to address comments and questions received, [REDACTED] [REDACTED]	0.60	175.00	105.00
2/8/2021	Jorge Marchand	Communication with COR President Miguel Fabre, Vice President Carmen Núñez, and the MICS and Bennazar teams, to send various radio clips and news related to the COR [REDACTED] [REDACTED]	0.50	175.00	87.50
2/8/2021	Jorge Marchand	Work with the MICS team on content development [REDACTED] [REDACTED] [REDACTED]	1.50	175.00	262.50
2/8/2021	María Schell	Work on content revisions and edits: [REDACTED]	0.50	110.00	55.00
2/8/2021	Jorge Marchand	Communication with the COR's communications subcommittee members, to discuss suggested strategy actions, based on events.	0.40	175.00	70.00
2/8/2021	Male Noguera	Media monitoring: [REDACTED] [REDACTED] [REDACTED]	1.80	95.00	171.00
2/8/2021	Male Noguera	Media monitoring of digital platforms, [REDACTED] [REDACTED] [REDACTED] [REDACTED]	2.40	95.00	228.00
2/8/2021	Male Noguera	Work on research: [REDACTED] [REDACTED] [REDACTED]	2.30	95.00	218.50
2/8/2021	Jorge Marchand	Communication with COR President Miguel Fabre, [REDACTED] [REDACTED] [REDACTED].	0.30	175.00	52.50
2/9/2021	Jorge Marchand	Work on media monitoring for news and articles related to the ORC.	0.80	175.00	140.00
2/9/2021	Jorge Marchand	Communication with all COR members, to send radio clips and news related to the COR [REDACTED]	0.40	175.00	70.00
2/9/2021	Jorge Marchand	Media monitoring: House of Representatives public hearings, [REDACTED] [REDACTED]	0.50	175.00	87.50
2/9/2021	Jorge Marchand	Communication with COR President Miguel Fabre, and the professionals team, about a possible meeting on 2/10/2021, [REDACTED] [REDACTED].	0.50	175.00	87.50
2/9/2021	Jorge Marchand	Communication with COR Vice President Carmen Núñez, to discuss the ORC's digital platforms report.	0.40	175.00	70.00
2/9/2021	María Schell	Content development: radio program script #43.	5.80	110.00	638.00
2/9/2021	Male Noguera	Research for presentation to COR Communications Sub Committee, regarding the creation of a LinkedIn profile and ad campaign [REDACTED]	0.50	95.00	47.50
2/9/2021	Male Noguera	Work on content edits, revisions, and presentation redesign (for presentation to COR Communications Sub Committee).	1.40	95.00	133.00

2/10/2021	Jorge Marchand	Communication with the MICS and Bennazar teams, to discuss [REDACTED] project status.	0.30	175.00	52.50
2/10/2021	Jorge Marchand	Follow up communication [REDACTED], to discuss about the House of Representative public hearings, and other information related to the ORC.	0.30	175.00	52.50
2/10/2021	Jorge Marchand	Work on media monitoring, regarding manifestation [REDACTED]	0.90	175.00	157.50
2/10/2021	María Schell	Media monitoring: pension related news.	1.50	110.00	165.00
2/10/2021	Jorge Marchand	Work on media monitoring for news and articles related to the ORC.	0.50	175.00	87.50
2/10/2021	Jorge Marchand	Communication with all COR members, to send radio clips and news related to the COR [REDACTED]	0.70	175.00	122.50
2/10/2021	Jorge Marchand	Work on the final revision to the draft response letter from the legal team to the House of Representatives.	0.40	175.00	70.00
2/10/2021	Jorge Marchand	Communication with COR president Miguel Fabre, and the MICS and Bennazar teams, [REDACTED]	1.30	175.00	227.50
2/10/2021	Jorge Marchand	Communication with the MICS and Bennazar teams, to inform on the details for the meeting [REDACTED]	0.20	175.00	35.00
2/10/2021	María Schell	Content revisions and edits: radio program script #43.	1.80	110.00	198.00
2/10/2021	Male Noguera	Communication with Lauren Smotkin, [REDACTED]	0.30	95.00	28.50
2/10/2021	Male Noguera	Media monitoring: conversations on Facebook and Twitter [REDACTED]	0.40	95.00	38.00
2/11/2021	Jorge Marchand	Follow up communication with political analyst Carlos Díaz Olivo, regarding COR information to update on useful information for the public discussion.	0.30	175.00	52.50
2/11/2021	Jorge Marchand	Work on media monitoring for news and articles related to the ORC.	0.60	175.00	105.00
2/11/2021	María Schell	Work on media monitoring for news and articles related to the ORC.	0.70	110.00	77.00
2/11/2021	Male Noguera	Media monitoring: Facebook and Twitter conversations monitoring [REDACTED]	0.70	95.00	66.50
2/11/2021	Jorge Marchand	Media monitoring: [REDACTED]	1.50	175.00	262.50
2/11/2021	Jorge Marchand	Communication with all COR members, to send various radio and TV clips, and news related to the COR [REDACTED]	1.10	175.00	192.50
2/11/2021	Jorge Marchand	Follow up communication with the MICS and Bennazar teams, to discuss about the upcoming meeting [REDACTED]	0.30	175.00	52.50
2/11/2021	Jorge Marchand	Pre production and recording of the radio program.	1.40	175.00	245.00

2/11/2021	Jorge Marchand	Communication [REDACTED] [REDACTED] [REDACTED]	0.30	175.00	52.50
2/11/2021	Jorge Marchand	Communication with COR members Miguel Fabre and Carmen Núñez, and the MICS and Bennazar teams, [REDACTED] [REDACTED]	0.40	175.00	70.00
2/11/2021	Jorge Marchand	Work with the MICS and Bennazar teams, to develop the agenda for the COR meeting on 2/12/2021, to discuss and update COR members [REDACTED]	1.00	175.00	175.00
2/11/2021	Jorge Marchand	Follow up communication with COR members, to confirm their participation on the upcoming COR meeting.	0.90	175.00	157.50
2/11/2021	María Schell	Content revisions and edits: radio program script #43.	0.70	110.00	77.00
2/12/2021	Male Noguera	Media monitoring: conversations on Facebook and Twitter, [REDACTED] [REDACTED]	0.20	95.00	19.00
2/12/2021	Male Noguera	Communication with the MICS team, to report comments received on Facebook [REDACTED] [REDACTED]	0.50	95.00	47.50
2/12/2021	María Schell	Work on media monitoring for news and articles related to the ORC.	0.50	110.00	55.00
2/12/2021	Jorge Marchand	Communication with all COR members, to send various radio clips and news related to the COR and [REDACTED]	1.00	175.00	175.00
2/12/2021	Jorge Marchand	Communication [REDACTED] [REDACTED]	0.10	175.00	17.50
2/12/2021	Jorge Marchand	Work on review, analysis, [REDACTED] [REDACTED]	0.40	175.00	70.00
2/12/2021	Jorge Marchand	Work on final content development and revisions, in preparation for the ORC meeting.	0.40	175.00	70.00
2/12/2021	María Schell	Work on revisions and edits to digital content for publication on the ORC digital platforms.	0.50	110.00	55.00
2/13/2021	María Schell	Work on content research and development, for the radio program script #44.	1.00	110.00	110.00
2/15/2021	María Schell	Work on content research, and development for the radio program script #44.	3.70	110.00	407.00
2/15/2021	María Schell	Work on content revisions and edits, for the radio program script #44.	2.80	110.00	308.00
2/16/2021	Jorge Marchand	Work with the MICS and Bennazar teams, to review and edit the radio program script draft #44.	0.80	175.00	140.00
2/16/2021	María Schell	Work with the MICS and Bennazar teams, to review and edit the radio program script draft #44.	0.80	110.00	88.00
2/16/2021	Jorge Marchand	Communication with the MICS and Bennazar team, to analyze the digital platform conversations report on issues affecting the COR, and discuss analysis for next actions.	0.70	175.00	122.50
2/16/2021	Jorge Marchand	Communication with the MICS team, to analyze the 2/12/2021 COR's meeting, and discuss recommendations brought up by COR members.	0.50	175.00	87.50
2/16/2021	María Schell	Work on media monitoring for news and articles related to the ORC.	0.30	110.00	33.00
2/16/2021	Jorge Marchand	Media monitoring, review, and analysis: [REDACTED] [REDACTED] [REDACTED]	1.30	175.00	227.50

2/16/2021	Jorge Marchand	Work on research and analysis [REDACTED] [REDACTED] [REDACTED]	0.40	175.00	70.00
2/16/2021	Jorge Marchand	Work on content development, for the upcoming internal meeting agenda.	0.30	175.00	52.50
2/16/2021	María Schell	Work on content development: COR white papers.	3.50	110.00	385.00
2/16/2021	Male Noguera	Translation: conversation report, to send to the English-speaking professional team.	0.50	95.00	47.50
2/16/2021	Male Noguera	Media monitoring: conversations on Facebook and Twitter [REDACTED] [REDACTED]	0.30	95.00	28.50
2/16/2021	Male Noguera	Conversation report to include messages, questions and comments received on the digital platforms.	0.90	95.00	85.50
2/17/2021	Jorge Marchand	Work with the MICS and Bennazar teams, for additional revisions and edits to the radio program script draft.	0.60	175.00	105.00
2/17/2021	María Schell	Work on content development and edits to the radio program script #44.	2.00	110.00	220.00
2/17/2021	Jorge Marchand	Communication with the professionals team, to discuss about the report on digital platform conversations.	0.40	175.00	70.00
2/17/2021	Jorge Marchand	Follow up communication [REDACTED] [REDACTED]	0.30	175.00	52.50
2/17/2021	Jorge Marchand	Work on final revisions and edits to the presentation [REDACTED] [REDACTED]	0.40	175.00	70.00
2/17/2021	Jorge Marchand	Work on media monitoring for news and articles related to the ORC.	0.50	175.00	87.50
2/17/2021	Jorge Marchand	Media monitoring and analysis: [REDACTED] [REDACTED]	1.80	175.00	315.00
2/17/2021	Jorge Marchand	Communication with all COR members, to send radio clips and news related to the COR [REDACTED]	0.50	175.00	87.50
2/17/2021	Jorge Marchand	Work on research, analysis, and content development [REDACTED] [REDACTED]	1.80	175.00	315.00
2/17/2021	Jorge Marchand	Pre production and recording of the radio program #44, with COR Vice President Carmen Núñez.	1.50	175.00	262.50
2/17/2021	María Schell	Content development: COR white papers and content for the digital platforms.	1.40	110.00	154.00
2/17/2021	Male Noguera	Media monitoring: conversations on Facebook and Twitter [REDACTED] [REDACTED]	0.60	95.00	57.00
2/18/2021	Jorge Marchand	Work on final revisions and edits to the answers prepared for sensitive questions, received through the ORC digital platforms.	0.80	175.00	140.00
2/18/2021	María Schell	Final revisions and edits to the answers prepared for sensitive questions, received through the ORC digital platforms.	0.30	110.00	33.00
2/18/2021	Jorge Marchand	Follow up communication [REDACTED] [REDACTED] [REDACTED]	0.50	175.00	87.50
2/18/2021	María Schell	Content development for the radio program script #45.	3.60	110.00	396.00
2/18/2021	María Schell	Work on media monitoring for news and articles related to the ORC.	0.40	110.00	44.00

2/18/2021	Male Noguera	Research and development: presentation development, to explain the value of a LinkedIn profile and ad campaign to the COR members.	1.00	95.00	95.00
2/18/2021	Male Noguera	Media monitoring: conversations on Facebook and Twitter [REDACTED] [REDACTED]	0.30	95.00	28.50
2/19/2021	Jorge Marchand	Work on media monitoring for news and articles related to the ORC.	0.70	175.00	122.50
2/19/2021	Jorge Marchand	Communication with all COR members, to send radio clips and news related to the COR and pension cuts.	0.50	175.00	87.50
2/19/2021	María Schell	Work on content development, revisions and edits for the radio program script #45.	2.50	110.00	275.00
2/21/2021	María Schell	Work on content development, revisions and edits for the radio program script #45.	4.30	110.00	473.00
2/22/2021	Jorge Marchand	Work on the analysis and distribution [REDACTED] [REDACTED] [REDACTED]	0.80	175.00	140.00
2/22/2021	Jorge Marchand	Communication with the MICS team, to review the updated calculator statistics report.	0.40	175.00	70.00
2/22/2021	María Schell	Media monitoring: news on the FOMB agreement with bondholders.	3.70	110.00	407.00
2/22/2021	María Schell	Content development for publication on the ORC digital platforms: FOMB news agreement with bondholders.	3.70	110.00	407.00
2/22/2021	María Schell	Work on content revisions and edits to the radio program script #45.	1.70	110.00	187.00
2/22/2021	María Schell	Media monitoring: [REDACTED] [REDACTED]	0.30	110.00	33.00
2/22/2021	Male Noguera	Media monitoring: conversations on Facebook and Twitter [REDACTED] [REDACTED]	0.20	95.00	19.00
2/22/2021	Jorge Marchand	Communication [REDACTED] [REDACTED] [REDACTED].	0.60	175.00	105.00
2/23/2021	Jorge Marchand	Communication [REDACTED] [REDACTED] [REDACTED].	0.40	175.00	70.00
2/23/2021	Jorge Marchand	Communication [REDACTED] [REDACTED] [REDACTED]	0.40	175.00	70.00
2/23/2021	Jorge Marchand	Communication with the MICS team about the recent conference call [REDACTED] to discuss about her question submitted through the ORC digital platforms; discuss the response to the question.	0.40	175.00	70.00
2/23/2021	Jorge Marchand	Work on media monitoring for news and articles related to the ORC.	0.50	175.00	87.50
2/23/2021	Jorge Marchand	Media monitoring: FOMB agreement with constitutional bondholders.	0.70	175.00	122.50
2/23/2021	Jorge Marchand	Media monitoring: House of Representatives [REDACTED] [REDACTED]	0.70	175.00	122.50
2/23/2021	Jorge Marchand	Communication with all COR members, to send radio clips and news related to the COR [REDACTED]	0.40	175.00	70.00

2/23/2021	Jorge Marchand	Work with the MICS team on content development for the radio program #45, including COR member Lydia Pellot's short bio.	0.50	175.00	87.50
2/23/2021	Male Noguera	Media monitoring: [REDACTED] [REDACTED] [REDACTED]	1.80	95.00	171.00
2/23/2021	Male Noguera	Media monitoring: conversations on Facebook and Twitter [REDACTED] [REDACTED]	0.30	95.00	28.50
2/24/2021	Jorge Marchand	Work on media monitoring for news and articles related to the ORC.	0.50	175.00	87.50
2/24/2021	Jorge Marchand	Work on media monitoring: [REDACTED].	0.40	175.00	70.00
2/24/2021	Jorge Marchand	Work on media monitoring: FOMB agreement with constitutional bondholders.	0.60	175.00	105.00
2/24/2021	Jorge Marchand	Communication with all COR members, to send various radio clips and news related to the COR [REDACTED]	0.90	175.00	157.50
2/24/2021	Jorge Marchand	Communication with the MICS team, to discuss strategy, and suggested posts for publication on the ORC digital platforms.	0.60	175.00	105.00
2/24/2021	Jorge Marchand	Work on final review of the radio program script #45.	0.30	175.00	52.50
2/24/2021	Jorge Marchand	Pre production and recording of the radio #45.	1.50	175.00	262.50
2/24/2021	Jorge Marchand	Work with the MICS team on content development, revisions and approval of promotional material about the radio program.	0.80	175.00	140.00
2/24/2021	Jorge Marchand	Work with the MICS team on content revisions and approval of promotional posts for the ORC digital platforms.	0.70	175.00	122.50
2/24/2021	María Schell	Content research: [REDACTED]	0.80	110.00	88.00
2/24/2021	María Schell	Work on content revisions and editing's for the calculator webpage.	0.30	110.00	33.00
2/24/2021	Male Noguera	Research: [REDACTED] [REDACTED] [REDACTED] [REDACTED]	0.40	95.00	38.00
2/24/2021	Male Noguera	Media monitoring: conversations on Facebook and Twitter [REDACTED]	0.20	95.00	19.00
2/25/2021	Jorge Marchand	Work on media monitoring for news and articles related to the ORC.	0.80	175.00	140.00
2/25/2021	Jorge Marchand	Work with the MICS team, [REDACTED] [REDACTED]	0.30	175.00	52.50
2/25/2021	María Schell	Work with the MICS team, [REDACTED] [REDACTED].	0.30	110.00	33.00
2/25/2021	María Schell	Work on content research and development for the radio program script #46.	2.00	110.00	220.00
2/25/2021	María Schell	Work on media monitoring for news and articles related to the ORC.	0.80	110.00	88.00
2/25/2021	Male Noguera	Research and analysis: Analyze costs and compare prices of the listening monitoring platforms: Karma Pulse and Mentionlytics.	0.40	95.00	38.00

2/25/2021	Male Noguera	Media monitoring: [REDACTED] [REDACTED].	1.60	95.00	152.00
2/25/2021	Male Noguera	Record [REDACTED] [REDACTED], to send to local communications and legal teams.	1.20	95.00	114.00
2/26/2021	Jorge Marchand	Work on media monitoring for news and articles related to the ORC.	0.70	175.00	122.50
2/26/2021	Jorge Marchand	Communication with all COR members, to send radio clips and news related to the COR [REDACTED].	0.50	175.00	87.50
2/26/2021	Jorge Marchand	Media monitoring: FOMB public meeting #25, POA.	1.60	175.00	280.00
2/26/2021	María Schell	Media monitoring: FOMB public meeting #25, POA.	3.80	110.00	418.00
2/26/2021	María Schell	Translation: presentations for the next COR meeting [REDACTED] [REDACTED] [REDACTED].	0.50	110.00	55.00
2/27/2021	María Schell	Translation: presentations for the next COR meeting [REDACTED] [REDACTED] [REDACTED].	3.30	110.00	363.00
2/28/2021	María Schell	Translation: presentations for the next COR meeting [REDACTED] [REDACTED] [REDACTED].	5.80	110.00	638.00
2/28/2021	María Schell	Final revisions and edits to the translation: presentations for the next COR meeting [REDACTED] [REDACTED] [REDACTED].	3.20	110.00	352.00
			<u>208.50</u>		<u>27,864.00</u>

<u>Fee Summary:</u>	<u>Hours</u>	<u>Rate</u>	<u>Value (\$)</u>
Ferdinand Díaz	-	125.00	-
Jorge Marchand	81.90	175.00	14,332.50
Male Noguera	26.30	95.00	2,498.50
María Schell	100.30	110.00	11,033.00
	<u>208.50</u>		<u>27,864.00</u>

Marchand ICS Group

Client: Official Retiree Committee, in the Commonwealth of Puerto Rico (ORC/COR)

Professional Services for the Period from February 1 to February 28, 2021

Detail of Content and Material Development for the Media Platforms and Media Management

Date	Staff	Description	Hours	Rate	Value (\$)
2/1/2021	Male Noguera	Facebook page conversation management and monitoring.	0.40	95.00	38.00
2/2/2021	Male Noguera	Facebook page conversation management and monitoring.	0.30	95.00	28.50
2/2/2021	Male Noguera	Facebook page posting.	0.20	95.00	19.00
2/2/2021	Male Noguera	Facebook post boosting: audience selection, duration and budget.	0.20	95.00	19.00
2/2/2021	Male Noguera	Check COR's message form on webpage and manage questions and comments received.	0.10	95.00	9.50
2/3/2021	Male Noguera	Facebook page conversation management and monitoring.	0.20	95.00	19.00
2/3/2021	Male Noguera	Create new calculator and registration campaigns for Facebook: text, stock image search and post design.	1.60	95.00	152.00
2/4/2021	Male Noguera	Facebook page conversation management and monitoring.	0.30	95.00	28.50
2/5/2021	Male Noguera	Facebook page conversation management and monitoring.	0.40	95.00	38.00
2/5/2021	Male Noguera	Check COR's message form on webpage and manage questions and comments received.	0.30	95.00	28.50
2/5/2021	Male Noguera	Upload radio program #42 to the webpage, and write summary text.	0.60	95.00	57.00
2/5/2021	Male Noguera	Compress and send radio show recording #42 to COR members via WhatsApp.	0.30	95.00	28.50
2/6/2021	Male Noguera	Facebook page conversation management and monitoring.	0.50	95.00	47.50
2/6/2021	Male Noguera	Check COR's message form on webpage and manage questions and comments received.	0.20	95.00	19.00
2/7/2021	Male Noguera	Facebook page conversation management and monitoring.	0.40	95.00	38.00
2/7/2021	Male Noguera	Check COR's message form on webpage and manage questions and comments received.	0.10	95.00	9.50
2/8/2021	Male Noguera	Work on research and evaluation of social media listening and monitoring softwares (Mentionlytics).	0.50	95.00	47.50
2/8/2021	Male Noguera	Facebook page conversation management and monitoring.	1.10	95.00	104.50
2/8/2021	Male Noguera	Upload letter to Rep. Domingo Torres García, sent by the COR on Sunday 7, regarding the Public Hearing summon.	0.30	95.00	28.50
2/8/2021	Male Noguera	Check COR's message form on webpage and manage questions and comments received.	0.40	95.00	38.00
2/9/2021	Male Noguera	Facebook page conversation management and monitoring.	0.50	95.00	47.50
2/9/2021	Male Noguera	Edit, compress and post audio-video post on Facebook (about the radio program #39).	0.50	95.00	47.50
2/9/2021	Male Noguera	Promote audio-video post (select budget, duration and audience).	0.20	95.00	19.00
2/9/2021	Male Noguera	Check COR's message form on webpage and manage questions and comments received.	0.30	95.00	28.50
2/10/2021	Male Noguera	Facebook page conversation management and monitoring.	0.70	95.00	66.50
2/10/2021	Male Noguera	Upload to website communication letters between COR members and lawyers, and Rep. Domingo Torres García from the Puerto Rico House of Representatives.	0.50	95.00	47.50
2/10/2021	Male Noguera	Check COR's message form on webpage and manage questions and comments received.	0.50	95.00	47.50
2/10/2021	Male Noguera	Redesign and search stock photos to replace image used on an unpublished Facebook post.	0.60	95.00	57.00
2/11/2021	Male Noguera	Facebook page conversation management and monitoring.	0.20	95.00	19.00

2/11/2021	Male Noguera	Create new Facebook Ad campaigns to promote calculator and registration: upload image and text, determine duration, audience, budget, objective.	1.40	95.00	133.00
2/11/2021	Male Noguera	Check COR's message form on webpage and manage questions and comments received.	0.50	95.00	47.50
2/11/2021	Male Noguera	Work on research and evaluation of social media listening and monitoring softwares (Karma Pulse, Social Bakers).	1.30	95.00	123.50
2/12/2021	Male Noguera	Facebook page conversation management and monitoring.	1.20	95.00	114.00
2/12/2021	Male Noguera	Upload radio show #43 to website.	0.70	95.00	66.50
2/12/2021	Male Noguera	Compress and send radio show recording #43 to COR members via WhatsApp.	0.30	95.00	28.50
2/12/2021	Male Noguera	Check COR's message form on webpage and manage questions and comments received.	0.10	95.00	9.50
2/13/2021	Male Noguera	Facebook page conversation management and monitoring.	0.20	95.00	19.00
2/14/2021	Male Noguera	Facebook page conversation management and monitoring.	0.20	95.00	19.00
2/15/2021	Male Noguera	Facebook page conversation management and monitoring.	0.40	95.00	38.00
2/15/2021	Male Noguera	Check COR's message form on webpage and manage questions and comments received.	0.40	95.00	38.00
2/15/2021	Male Noguera	Facebook page posting.	0.20	95.00	19.00
2/15/2021	Male Noguera	Facebook post boosting: audience selection, duration and budget.	0.20	95.00	19.00
2/16/2021	Male Noguera	Facebook page conversation management and monitoring.	1.10	95.00	104.50
2/16/2021	Male Noguera	Check COR's message form on webpage and manage questions and comments received.	0.50	95.00	47.50
2/17/2021	Male Noguera	Facebook page conversation management and monitoring.	0.50	95.00	47.50
2/17/2021	Male Noguera	Post creation: audio selection and capture, design and editing of video-audio post of radio show #43 segment	3.40	95.00	323.00
2/18/2021	Male Noguera	Facebook page conversation management and monitoring.	0.40	95.00	38.00
2/19/2021	Male Noguera	Facebook page conversation management and monitoring.	0.50	95.00	47.50
2/19/2021	Male Noguera	Upload radio show #44 to webpage and write summary text.	0.70	95.00	66.50
2/19/2021	Male Noguera	Facebook posting (video-audio radio show).	0.40	95.00	38.00
2/19/2021	Male Noguera	Promote post: audience selection, duration, budget.	0.20	95.00	19.00
2/19/2021	Male Noguera	Check COR's message form on webpage and manage questions and comments received.	0.20	95.00	19.00
2/20/2021	Male Noguera	Facebook page conversation management and monitoring.	0.20	95.00	19.00
2/20/2021	Male Noguera	Check COR's message form on webpage and manage questions and comments received.	0.10	95.00	9.50
2/21/2021	Male Noguera	Facebook page conversation management and monitoring.	0.30	95.00	28.50
2/21/2021	Male Noguera	Check COR's message form on webpage and manage questions and comments received.	0.10	95.00	9.50
2/22/2021	Male Noguera	Check COR's message form on webpage and manage questions and comments received.	0.20	95.00	19.00
2/22/2021	Male Noguera	Facebook page conversation management and monitoring.	0.50	95.00	47.50
2/23/2021	Male Noguera	Facebook page conversation management and monitoring.	0.40	95.00	38.00
2/23/2021	Male Noguera	Check COR's message form on webpage and manage questions and comments received.	0.20	95.00	19.00
2/23/2021	Male Noguera	Research and evaluate Karma Pulse prices and services and compare to other listening platforms	0.50	95.00	47.50
2/24/2021	Male Noguera	Facebook page conversation management and monitoring.	0.40	95.00	38.00
2/24/2021	Male Noguera	Facebook posting: post approval and text revision.	0.50	95.00	47.50
2/24/2021	Male Noguera	Promote post: audience selection, duration, budget.	0.20	95.00	19.00

2/24/2021	Male Noguera	Edit and fix new errors in Facebook ads campaigns, caused by the new rules and changes in Facebook [REDACTED].	0.40	95.00	38.00
2/24/2021	Male Noguera	Check COR's message form on webpage and manage questions and comments received.	0.80	95.00	76.00
2/24/2021	Male Noguera	Write, select stock image, design and send email drop to promote next radio show.	0.50	95.00	47.50
2/24/2021	Male Noguera	Send email drop radio show promotion to COR members and retiree leaders and supporter of the agreement.	0.40	95.00	38.00
2/25/2021	Male Noguera	Facebook page conversation management and monitoring.	0.30	95.00	28.50
2/26/2021	Male Noguera	Facebook page conversation management and monitoring.	0.70	95.00	66.50
2/26/2021	Male Noguera	Upload radio show #45 to webpage and write summary text.	0.50	95.00	47.50
2/26/2021	Male Noguera	Compress and send radio show #45 to COR members via WhatsApp.	0.30	95.00	28.50
2/26/2021	Male Noguera	Check COR's message form on webpage and manage questions and comments received.	0.20	95.00	19.00
2/27/2021	Male Noguera	Facebook page conversation management and monitoring.	0.20	95.00	19.00
2/28/2021	Male Noguera	Facebook page conversation management and monitoring.	1.30	95.00	123.50
2/28/2021	Male Noguera	Check COR's message form on webpage and manage questions and comments received.	0.10	95.00	9.50
			<u>36.70</u>		<u>3,486.50</u>

<u>Fee Summary:</u>	<u>Hours</u>	<u>Rate</u>	<u>Value (\$)</u>
Ferdinand Díaz	-	125.00	-
Jorge Marchand	-	175.00	-
Male Noguera	36.70	95.00	3,486.50
María Schell	-	110.00	-
	<u>36.70</u>		<u>3,486.50</u>

Marchand ICS Group

Client: Official Retiree Committee, in the Commonwealth of Puerto Rico (ORC/COR)

Professional Services for the Period from March 1 to March 31, 2021

Detail of Conference Calls and Project Meetings

Date	Staff	Description	Hours	Rate	Value (\$)
3/1/2021	Jorge Marchand	Conference call [REDACTED] [REDACTED] request of COR participation in her radio program. Discuss topics and content to be covered and expected.	0.80	175.00	140.00
3/1/2021	Jorge Marchand	Conference call [REDACTED] [REDACTED] requesting COR participation on his radio program.	0.30	175.00	52.50
3/1/2021	Jorge Marchand	Professionals team conference call/meeting: weekly status.	0.50	175.00	87.50
3/1/2021	María Schell	Professionals team conference call/meeting: weekly status.	0.50	110.00	55.00
3/2/2021	Jorge Marchand	Conference call with the MICS team, to review FTI's presentation to COR members, regarding the bondholders agreement.	0.80	175.00	140.00
3/2/2021	María Schell	Conference call with the MICS team, to review FTI's presentation to COR members, regarding the bondholders agreement.	0.80	110.00	88.00
3/2/2021	Jorge Marchand	Conference call with the MICS team, to follow up on the Senate's public hearings for PC120. Discuss topics and agenda for communications meeting with FTI and Segal on 3/3/21: Google Ads, calculator, and Linked In.	1.20	175.00	210.00
3/2/2021	Male Noguera	Conference call with the MICS team, to follow up on the Senate's public hearings for PC120. Discuss topics and agenda for communications meeting with FTI and Segal on 3/3/21: Google Ads, calculator, and Linked In.	1.20	95.00	114.00
3/2/2021	María Schell	Conference call with the MICS team, to follow up on the Senate's public hearings for PC120. Discuss topics and agenda for communications meeting with FTI and Segal on 3/3/21: Google Ads, calculator, and Linked In.	1.20	110.00	132.00
3/3/2021	Jorge Marchand	Participate on the COR Zoom meeting, with COR members, and the FTI, Jenner, Segal, Bennazar, and MICS teams, [REDACTED] [REDACTED] [REDACTED]	2.30	175.00	402.50
3/3/2021	Male Noguera	Participate on the COR Zoom meeting, with COR members, and the FTI, Jenner, Segal, Bennazar, and MICS teams, [REDACTED] [REDACTED] [REDACTED]	2.30	95.00	218.50
3/3/2021	María Schell	Participate on the COR Zoom meeting, with COR members, and the FTI, Jenner, Segal, Bennazar, and MICS teams, [REDACTED] [REDACTED] [REDACTED]	2.30	110.00	253.00

3/3/2021	Jorge Marchand	Meeting with the MICS, FTI, and Segal teams, to discuss communications strategies, and next steps for third Google Ads campaign to promote calculator based on the new threshold, changes to calculator platform and LinkedIn ads.	0.50	175.00	87.50
3/3/2021	Male Noguera	Meeting with the MICS, FTI, and Segal teams, to discuss communications strategies, and next steps for third Google Ads campaign to promote calculator based on the new threshold, changes to calculator platform and LinkedIn ads.	0.50	95.00	47.50
3/3/2021	María Schell	Meeting with the MICS, FTI, and Segal teams, to discuss communications strategies, and next steps for third Google Ads campaign to promote calculator based on the new threshold, changes to calculator platform and LinkedIn ads.	0.50	110.00	55.00
3/3/2021	Jorge Marchand	Meeting/conference call with the MICS and Bennazar teams, [REDACTED]	3.40	175.00	595.00
3/3/2021	María Schell	Meeting/conference call with the MICS and Bennazar teams, [REDACTED]	3.40	110.00	374.00
3/4/2021	Jorge Marchand	Conference call with the MICS team, to discuss: calculator search ads, LinkedIn Ads, presentation and next steps on strategy, [REDACTED]	2.20	175.00	385.00
3/4/2021	Male Noguera	Conference call with the MICS team, to discuss: calculator search ads, LinkedIn Ads, presentation and next steps on strategy, [REDACTED]	2.20	95.00	209.00
3/4/2021	María Schell	Conference call with the MICS team, to discuss: calculator search ads, LinkedIn Ads, presentation and next steps on strategy, [REDACTED]	2.20	110.00	242.00
3/4/2021	Jorge Marchand	Conference call with Pedro Adrover from the Noti Uno Radio team, to discuss and revise the recorded program, and discuss post production details.	0.40	175.00	70.00
3/4/2021	Jorge Marchand	Conference call/meeting with the professionals team (Jenner, FTI, Bennazar, and MICS teams), in preparation for the upcoming COR meeting [REDACTED]	0.90	175.00	157.50
3/4/2021	María Schell	Conference call/meeting with the professionals team (Jenner, FTI, Bennazar, and MICS teams), in preparation for the upcoming COR meeting [REDACTED]	0.90	110.00	99.00
3/5/2021	Jorge Marchand	Conference call with the Sheraton Hotel staff, to discuss possible venue alternatives for the upcoming COR meeting [REDACTED]	0.40	175.00	70.00
3/5/2021	Jorge Marchand	Conference call with the MICS and Bennazar teams, to discuss new calculator analysis and updates to the calculator webpage.	0.80	175.00	140.00
3/5/2021	Male Noguera	Conference call with the MICS and Bennazar teams, to discuss new calculator analysis and updates to the calculator webpage.	0.80	95.00	76.00
3/8/2021	Jorge Marchand	COR members meeting, with the FTI, Jenner, Bennazar, and MICS teams, to revise and discuss [REDACTED] presentation, for final comments, logistics and organization.	1.00	175.00	175.00

3/8/2021	Male Noguera	COR members meeting, with the FTI, Jenner, Bennazar, and MICS teams, to revise and discuss [REDACTED] presentation, for final comments, logistics and organization.	1.00	95.00	95.00
3/8/2021	María Schell	COR members meeting, with the FTI, Jenner, Bennazar, and MICS teams, to revise and discuss [REDACTED] presentation, for final comments, logistics and organization.	1.00	110.00	110.00
3/8/2021	Jorge Marchand	Conference call/meeting with the MICS and Bennazar teams, in preparation for the ORC's meeting [REDACTED]	0.40	175.00	70.00
3/8/2021	María Schell	Conference call/meeting with the MICS and Bennazar teams, in preparation for the ORC's meeting [REDACTED]	0.40	110.00	44.00
3/8/2021	Jorge Marchand	Conference call with the MICS team, to discuss: content and digital platforms strategies.	0.30	175.00	52.50
3/8/2021	Male Noguera	Conference call with the MICS team, to discuss: content and digital platforms strategies.	0.30	95.00	28.50
3/8/2021	María Schell	Conference call with the MICS team, to discuss: content and digital platforms strategies.	0.30	110.00	33.00
3/8/2021	Jorge Marchand	Conference call with COR Vice President Carmen Núñez, [REDACTED] [REDACTED] [REDACTED]	0.50	175.00	87.50
3/8/2021	Jorge Marchand	Conference call with COR member Juan Ortiz, [REDACTED] [REDACTED] [REDACTED]	0.20	175.00	35.00
3/8/2021	Jorge Marchand	Conference call with COR member Lydia Pellot, to discuss on communications strategies and project status.	0.50	175.00	87.50
3/8/2021	Jorge Marchand	Professionals team conference call/meeting: weekly status.	1.00	175.00	175.00
3/8/2021	María Schell	Professionals team conference call/meeting: weekly status.	1.00	110.00	110.00
3/9/2021	Male Noguera	Conference call with the MICS team, [REDACTED] [REDACTED] [REDACTED], and tests to calculator.	0.20	95.00	19.00
3/9/2021	María Schell	Conference call with the MICS team, [REDACTED] [REDACTED] [REDACTED] and tests to calculator.	0.20	110.00	22.00
3/9/2021	Jorge Marchand	Conference call with the MICS and Bennazar teams, to discuss content for the radio program #47.	0.90	175.00	157.50
3/9/2021	María Schell	Conference call with the MICS and Bennazar teams, to discuss content for the radio program #47.	0.90	110.00	99.00
3/9/2021	Jorge Marchand	Conference call with the MICS team, to discuss about the fiscal plan submitted.	0.80	175.00	140.00
3/9/2021	María Schell	Conference call with the MICS team, to discuss about the fiscal plan submitted.	0.80	110.00	88.00
3/9/2021	Jorge Marchand	Conference call [REDACTED] [REDACTED] [REDACTED]	0.50	175.00	87.50

3/9/2021	Jorge Marchand	Conference call/meeting with the professionals team, [REDACTED] [REDACTED]	0.80	175.00	140.00
3/9/2021	Jorge Marchand	Conference call [REDACTED], to discuss about recent events related to the ORC, [REDACTED] [REDACTED]	0.50	175.00	87.50
3/10/2021	Jorge Marchand	Conference call with the MICS and Bennazar teams, [REDACTED] [REDACTED] [REDACTED] [REDACTED]	0.50	175.00	87.50
3/10/2021	Male Noguera	Conference call with the MICS and Bennazar teams, [REDACTED] [REDACTED] [REDACTED] [REDACTED]	0.50	95.00	47.50
3/10/2021	María Schell	Conference call with the MICS and Bennazar teams, [REDACTED] [REDACTED] [REDACTED] [REDACTED]	0.50	110.00	55.00
3/10/2021	Male Noguera	Conference call with the MICS team, to discuss data needed from FTI [REDACTED] [REDACTED]	0.20	95.00	19.00
3/10/2021	María Schell	Conference call with the MICS team, to discuss data needed from FTI [REDACTED] [REDACTED]	0.20	110.00	22.00
3/10/2021	Jorge Marchand	Conference call with the MICS team, to discuss about the calculator webpage and the new threshold , Google Ads Campaign, email drop community database, and new content development for the ORC webpage.	1.30	175.00	227.50
3/10/2021	Male Noguera	Conference call with the MICS team, to discuss about the calculator webpage and the new threshold , Google Ads Campaign, email drop community database, and new content development for the ORC webpage.	1.30	95.00	123.50
3/10/2021	María Schell	Conference call with the MICS team, to discuss about the calculator webpage and the new threshold , Google Ads Campaign, email drop community database, and new content development for the ORC webpage.	1.30	110.00	143.00
3/10/2021	Jorge Marchand	Conference call with COR President Miguel Fabre, to discuss about his public media interventions and interviews on several local news outlets.	0.40	175.00	70.00
3/10/2021	Jorge Marchand	Conference call with the MICS team, to discuss and analyze the digital platform conversation report on recent issues related to the COR [REDACTED] discuss pension graphics, and phase 3 launching.	1.20	175.00	210.00
3/10/2021	Male Noguera	Conference call with the MICS team, to discuss and analyze the digital platform conversation report on recent issues related to the COR [REDACTED]; discuss pension graphics, and phase 3 launching.	1.20	95.00	114.00
3/10/2021	Jorge Marchand	Conference call with COR Vice President Carmen Núñez, to discuss update on digital platforms conversations, and the new threshold and calculator project launching.	0.30	175.00	52.50
3/11/2021	Jorge Marchand	Conference call with Pedro Adrover from Noti Uno Radio team, to revise and discuss post production details on the program recording.	1.50	175.00	262.50

3/11/2021	María Schell	Conference call with Francisco del Castillo, [REDACTED] [REDACTED]	0.60	110.00	66.00
3/12/2021	Jorge Marchand	Attend to the meeting [REDACTED] [REDACTED] and the COR members and COR professionals team.	3.00	175.00	525.00
3/12/2021	Male Noguera	Participate of Zoom meeting [REDACTED] [REDACTED] and the COR members and COR professionals team.	2.00	95.00	190.00
3/12/2021	María Schell	Participate of Zoom meeting [REDACTED] [REDACTED] and the COR members and COR professionals team.	2.00	110.00	220.00
3/15/2021	Jorge Marchand	Conference call with the MICS team, to review and analyze the meeting [REDACTED] and analyze communications opportunities; discuss status of projects: Registration and Radio Show Google Ads, LinkedIn presentation and budget, automatic emails, calculator report.	1.20	175.00	210.00
3/15/2021	Male Noguera	Conference call with the MICS team, to review and analyze the meeting [REDACTED] and analyze communications opportunities; discuss status of projects: Registration and Radio Show Google Ads, LinkedIn presentation and budget, automatic emails, calculator report.	1.20	95.00	114.00
3/15/2021	María Schell	Conference call with the MICS team, to review and analyze the meeting [REDACTED] and analyze communications opportunities; discuss status of projects: Registration and Radio Show Google Ads, LinkedIn presentation and budget, automatic emails, calculator report.	1.20	110.00	132.00
3/15/2021	Jorge Marchand	Conference call with COR Vice President Carmen Núñez, to review and Analyze the meeting [REDACTED] and coordinate official COR meeting for March 18th.	0.70	175.00	122.50
3/15/2021	Jorge Marchand	Conference call with Robert Gordon from the Jenner team, to discuss and review the results from the meeting [REDACTED] [REDACTED] and coordinate meeting with COR members to report.	0.30	175.00	52.50
3/15/2021	Jorge Marchand	Conference call with COR members Carmen Núñez and Juan Ortiz, and the MICS and Bennazar teams, to address Juan Ortiz's questions and comments regarding the meeting [REDACTED] [REDACTED] [REDACTED]	0.70	175.00	122.50
3/15/2021	María Schell	Conference call with COR members Carmen Núñez and Juan Ortiz, and the MICS and Bennazar teams, to address Juan Ortiz's questions and comments regarding the meeting [REDACTED] [REDACTED] [REDACTED]	0.70	110.00	77.00
3/15/2021	Jorge Marchand	Professionals team conference call/meeting: weekly status.	1.30	175.00	227.50
3/15/2021	María Schell	Professionals team conference call/meeting: weekly status.	1.30	110.00	143.00
3/16/2021	Jorge Marchand	Conference call with the MICS team, to discuss responses to pending questions received via email and Facebook.	0.30	175.00	52.50
3/16/2021	Male Noguera	Conference call with the MICS team, to discuss responses to pending questions received via email and Facebook.	0.30	95.00	28.50

3/16/2021	Jorge Marchand	Conference call/meeting with Francisco del Castillo from the Bennazar team, [REDACTED] [REDACTED] [REDACTED]	0.50	175.00	87.50
3/16/2021	Jorge Marchand	Conference call/meeting with Carmen Núñez, [REDACTED] [REDACTED] to support COR communications strategies, discuss the orientation paper bulletin to be sent by mail to retirees, and evaluate the news outlet Plenitud Dorada for ads and content publication from the ORC.	0.40	175.00	70.00
3/17/2021	Jorge Marchand	Conference call with the MICS team to review and edit content for the radio program #48.	0.60	175.00	105.00
3/17/2021	María Schell	Conference call with the MICS team to review and edit content for the radio program #48.	0.60	110.00	66.00
3/17/2021	Jorge Marchand	COR meeting, to discuss and report to the Committee on the recent meeting [REDACTED] and define action plan.	1.00	175.00	175.00
3/17/2021	María Schell	COR meeting, to discuss and report to the Committee on the recent meeting [REDACTED], and define action plan.	1.00	110.00	110.00
3/18/2021	Jorge Marchand	Conference call with Pedro Adrover from the Noti Uno team, to revise the recorded program and discuss post production details.	0.30	175.00	52.50
3/19/2021	Jorge Marchand	Zoom meeting with [REDACTED] [REDACTED] the COR representatives: COR member Blanca Paniagua, Robert Gordon, Sean Gumbs, Héctor Mayol, and Francisco del Castillo.	1.80	175.00	315.00
3/22/2021	Jorge Marchand	Conference call/meeting with Iván Sánchez from Plenitud Dorada, and the MICS team, to discuss advertising opportunities and prices for the ORC. Discuss the newspaper audience, content and distribution, and request fees to advertise radio show and registration to the COR webpage.	0.80	175.00	140.00
3/22/2021	Male Noguera	Conference call/meeting with Iván Sánchez from Plenitud Dorada, and the MICS team, to discuss advertising opportunities and prices for the ORC. Discuss the newspaper audience, content and distribution, and request fees to advertise radio show and registration to the COR webpage.	0.80	95.00	76.00
3/22/2021	Jorge Marchand	Professionals team conference call/meeting: weekly status.	1.00	175.00	175.00
3/22/2021	María Schell	Professionals team conference call/meeting: weekly status.	1.00	110.00	110.00
3/24/2021	Jorge Marchand	Conference call with the MICS team, to discuss: [REDACTED] [REDACTED]; volume of email and Facebook monitoring and management hours; [REDACTED] [REDACTED] digital platforms metrics analysis; [REDACTED] [REDACTED].	0.70	175.00	122.50

3/24/2021	Male Noguera	Conference call with the MICS team, to discuss: [REDACTED] [REDACTED] volume of email and Facebook monitoring and management hours; [REDACTED] [REDACTED] digital platforms metrics analysis; [REDACTED] [REDACTED].	0.70	95.00	66.50
3/24/2021	María Schell	Conference call with the MICS team, to discuss: [REDACTED] [REDACTED] volume of email and Facebook monitoring and management hours; [REDACTED] [REDACTED] digital platforms metrics analysis; [REDACTED] [REDACTED].	0.70	110.00	77.00
3/25/2021	Jorge Marchand	Conference call with the MICS team, to discuss the important topics addressed in the recent [REDACTED] [REDACTED] presentation.	0.50	175.00	87.50
3/25/2021	Male Noguera	Conference call with the MICS team, to discuss the important topics addressed in the recent [REDACTED] [REDACTED] presentation.	0.50	95.00	47.50
3/26/2021	Jorge Marchand	Conference call with the MICS team, to discuss communications strategies and project status.	0.60	175.00	105.00
3/26/2021	María Schell	Conference call with the MICS team, to discuss communications strategies and project status.	0.60	110.00	66.00
3/28/2021	Jorge Marchand	Conference call with the MICS team, to develop media strategy [REDACTED] [REDACTED], next radio show script and pending questions.	1.40	175.00	245.00
3/28/2021	Male Noguera	Conference call with the MICS team, to develop media strategy [REDACTED] [REDACTED] next radio show script and pending questions.	1.40	95.00	133.00
3/28/2021	María Schell	Conference call with the MICS team, to develop media strategy [REDACTED] [REDACTED] next radio show script and pending questions.	1.40	110.00	154.00
3/29/2021	Jorge Marchand	Conference call with the MICS team, to discuss weekly status of communications plan.	0.80	175.00	140.00
3/29/2021	Male Noguera	Conference call with the MICS team, to discuss weekly status of communications plan.	0.80	95.00	76.00
3/29/2021	María Schell	Conference call with the MICS team, to discuss weekly status of communications plan.	0.80	110.00	88.00
3/29/2021	Jorge Marchand	Conference call with COR member Carmen Núñez, to briefly discuss on project status.	0.30	175.00	52.50
3/29/2021	Jorge Marchand	Conference call with the MICS team, to discuss content development for the next radio program script, [REDACTED] [REDACTED]	0.50	175.00	87.50
3/29/2021	María Schell	Conference call with the MICS team, to discuss content development for the next radio program script, [REDACTED] [REDACTED]	0.50	110.00	55.00
3/29/2021	Jorge Marchand	Professionals team conference call/meeting: weekly status.	1.00	175.00	175.00
3/29/2021	María Schell	Professionals team conference call/meeting: weekly status.	1.00	110.00	110.00

3/30/2021	María Schell	Conference call with Francisco del Castillo from the Bennazar team, to discuss content development for the radio program script #50.	1.00	110.00	110.00
			<u>99.00</u>		<u>13,641.00</u>

<u>Fee Summary:</u>	<u>Hours</u>	<u>Rate</u>	<u>Value (\$)</u>
Ferdinand Díaz	-	125.00	-
Jorge Marchand	46.80	175.00	8,190.00
Male Noguera	19.40	95.00	1,843.00
María Schell	32.80	110.00	3,608.00
	<u>99.00</u>		<u>13,641.00</u>

Marchand ICS Group

Client: Official Retiree Committee, in the Commonwealth of Puerto Rico (ORC/COR)

Professional Services for the Period from March 1 to March 31, 2021

Detail of Content and Material Development and Project Management

Date	Staff	Description	Hours	Rate	Value (\$)
3/1/2021	Jorge Marchand	Work with the MICS team on changes needed for the pension calculator webpage, to adjust the threshold; discuss operational and content changes in the calculator webpage.	1.20	175.00	210.00
3/1/2021	Male Noguera	Work with the MICS team on changes needed for the pension calculator webpage, to adjust the threshold; discuss operational and content changes in the calculator webpage.	1.20	95.00	114.00
3/1/2021	Male Noguera	Communication with Amy Timmons and team from Segal, to approve new text on calculator and identify next steps to change threshold to \$1,500 on March 8 [REDACTED]	0.50	95.00	47.50
3/1/2021	Jorge Marchand	Work with the MICS team to revise the content of the ORC meeting presentation, to be held on 3/3/21.	0.80	175.00	140.00
3/1/2021	Jorge Marchand	Communication with the MICS team, to discuss on suggested topics for the next radio program script, and status of other projects: [REDACTED]	0.30	175.00	52.50
3/1/2021	Jorge Marchand	Work on media monitoring for news and articles related to the ORC.	0.60	175.00	105.00
3/1/2021	Jorge Marchand	Follow up communication with COR members, to discuss and confirm participation on the upcoming 3/3/21 meeting.	1.00	175.00	175.00
3/1/2021	Jorge Marchand	Work on research for content development, for the weekly radio program script.	0.80	175.00	140.00
3/1/2021	María Schell	Work on content research, development, revisions and edits for the radio program #46.	3.70	110.00	407.00
3/1/2021	María Schell	Continue work on content research, development, revisions and edits for the radio program #46.	2.80	110.00	308.00
3/2/2021	Jorge Marchand	Work on revisions and edits to the presentation for the upcoming 3/3/21 meeting, adding a new slide on the comparison of recoveries.	0.40	175.00	70.00
3/2/2021	Jorge Marchand	Work on media monitoring for news and articles related to the ORC: [REDACTED]	0.30	175.00	52.50
3/2/2021	Jorge Marchand	Work on revisions and edits to the radio program script #46.	1.00	175.00	175.00
3/2/2021	María Schell	Work on content development and revisions: radio program script #46.	3.20	110.00	352.00
3/2/2021	María Schell	Work on content translation: [REDACTED]	4.40	110.00	484.00
3/2/2021	María Schell	Work on content revisions and edits, for publication on the ORC digital platforms.	0.40	110.00	44.00
3/2/2021	Jorge Marchand	Work on media monitoring for news and articles related to the ORC: [REDACTED] [REDACTED] Report to legal team.	1.00	175.00	175.00

3/2/2021	Male Noguera	Research and buy monthly membership with Mentionlytics: a Social Media monitoring and listening software.	0.50	95.00	47.50
3/2/2021	Male Noguera	Review and analysis: FTI presentation [REDACTED].	0.50	95.00	47.50
3/3/2021	Jorge Marchand	Work on media monitoring for news and articles related to the ORC: [REDACTED]	0.40	175.00	70.00
3/3/2021	Jorge Marchand	Work on content revisions and edits to the radio program script.	0.30	175.00	52.50
3/3/2021	Male Noguera	Communication with Lauren Smotkin from FTI, to define dates and action items for the next Google Ads and LinkedIn campaigns.	0.80	95.00	76.00
3/3/2021	Male Noguera	Work on status to-do list for pending items that need to be updated after the threshold changes to \$1,500.	0.40	95.00	38.00
3/4/2021	Jorge Marchand	Pre production and recording of the ORC weekly radio program (#46).	1.50	175.00	262.50
3/4/2021	Jorge Marchand	Work on media monitoring and analysis: [REDACTED].	0.30	175.00	52.50
3/4/2021	María Schell	Work on content development, revisions and edits: [REDACTED].	3.00	110.00	330.00
3/5/2021	Jorge Marchand	Work with the MICS and professionals team, to define details for the upcoming COR meeting [REDACTED] define COR members participation, logistic, among others.	1.20	175.00	210.00
3/5/2021	Jorge Marchand	Work with the MICS team [REDACTED] to define details for the upcoming COR meeting [REDACTED] [REDACTED] [REDACTED] [REDACTED]	1.80	175.00	315.00
3/5/2021	María Schell	Work with the MICS team [REDACTED] to define details for the upcoming COR meeting [REDACTED] [REDACTED] [REDACTED] [REDACTED]	1.80	110.00	198.00
3/5/2021	Jorge Marchand	Work with the MICS team on revision and analysis of FTI's presentation [REDACTED]	1.20	175.00	210.00
3/5/2021	María Schell	Work with the MICS team on revision and analysis of FTI's presentation [REDACTED]	1.20	110.00	132.00
3/5/2021	Male Noguera	Work on content development: write text and start design for one-pager with information about the COR [REDACTED] [REDACTED]	0.50	95.00	47.50
3/6/2021	Ferdinand Diaz	Media monitoring and share with the ORC members several articles [REDACTED] [REDACTED] [REDACTED]	0.60	125.00	75.00
3/7/2021	María Schell	Work on content development and revisions, in preparation for the meeting [REDACTED]	1.00	110.00	110.00
3/8/2021	Jorge Marchand	Work with the MICS and Bennazar teams, on final revisions and edits to the presentation for the ORC's meeting [REDACTED] [REDACTED] and submission to COR members for approval.	1.40	175.00	245.00

3/8/2021	Male Noguera	Work on final revisions and edits to the presentation for the ORC's meeting [REDACTED] [REDACTED]	0.80	95.00	76.00
3/8/2021	María Schell	Work with the MICS and Bennazar teams, on final revisions and edits to the presentation for the ORC's meeting [REDACTED] [REDACTED]	1.40	110.00	154.00
3/8/2021	Jorge Marchand	Work with the MICS team on research and content development, [REDACTED] [REDACTED].	0.90	175.00	157.50
3/8/2021	María Schell	Work with the MICS team on research and content development, [REDACTED] [REDACTED]	0.90	110.00	99.00
3/8/2021	Jorge Marchand	Communication with COR Vice President Carmen Núñez, and COR member Lydia Pellot, [REDACTED] [REDACTED]	0.80	175.00	140.00
3/8/2021	Ferdinand Díaz	Work on media monitoring for news and articles related to the ORC: [REDACTED] [REDACTED]	0.40	125.00	50.00
3/8/2021	Ferdinand Díaz	Communication with COR members to share clippings and related news.	0.20	125.00	25.00
3/8/2021	María Schell	Work on translation: [REDACTED] for distribution to the Professionals team.	0.80	110.00	88.00
3/8/2021	Jorge Marchand	Work with the MICS team and COR President Miguel Fabre, [REDACTED] [REDACTED] [REDACTED]	0.80	175.00	140.00
3/8/2021	María Schell	Work with the MICS team and COR President Miguel Fabre, [REDACTED] [REDACTED] [REDACTED]	0.80	110.00	88.00
3/8/2021	María Schell	Work on content development and revisions to the radio program script #47.	1.40	110.00	154.00
3/8/2021	Male Noguera	Work on media monitor for news and articles related to the ORC: [REDACTED] [REDACTED]	0.20	95.00	19.00
3/9/2021	Jorge Marchand	Work on media monitoring for news and articles related to the ORC: [REDACTED].	0.90	175.00	157.50
3/9/2021	Jorge Marchand	Work on media monitoring for news and articles related to the ORC: [REDACTED] [REDACTED]	1.30	175.00	227.50
3/9/2021	Jorge Marchand	Work on media monitoring and analysis: [REDACTED] [REDACTED] [REDACTED]	0.40	175.00	70.00
3/9/2021	María Schell	Work on media monitoring for news and articles related to the ORC: daily news and POA .	1.00	110.00	110.00
3/9/2021	Jorge Marchand	Work with COR President Miguel Fabre, and the MICS and Bennazar teams, [REDACTED] [REDACTED]	0.70	175.00	122.50
3/9/2021	Jorge Marchand	Communication with journalist [REDACTED] [REDACTED] [REDACTED]	0.30	175.00	52.50
3/9/2021	María Schell	Work on content development and research: radio program #47.	3.40	110.00	374.00
3/9/2021	María Schell	Work on content development and research: [REDACTED]	2.90	110.00	319.00

3/9/2021	María Schell	Work on additional content development, research, revisions and edit: radio program #47.	2.70	110.00	297.00
3/9/2021	Male Noguera	Work on content research and analysis: [REDACTED]	0.30	95.00	28.50
3/9/2021	Male Noguera	Communication with Natalie Sonbuntham from FTI, to clarify [REDACTED]	0.30	95.00	28.50
3/9/2021	Male Noguera	Communication with the MICS and Bennazar team, to discuss the launching of the calculator with change in threshold and request testing.	0.40	95.00	38.00
3/10/2021	Jorge Marchand	Work on media monitoring and analysis: [REDACTED]	0.90	175.00	157.50
3/10/2021	Jorge Marchand	Work media monitoring follow up: [REDACTED]	0.40	175.00	70.00
3/10/2021	Jorge Marchand	Work on media monitoring for news and articles related to the ORC: [REDACTED]	1.00	175.00	175.00
3/10/2021	Jorge Marchand	Work on media monitoring and analysis: COR President Miguel Fabre live interview on Noti Uno Radio, at journalist Carmen Jovet's radio program.	0.30	175.00	52.50
3/10/2021	Jorge Marchand	Work on media monitoring for news and articles related to the ORC, and media comments and reactions: COR President Miguel Fabre's column published by El Nuevo Día; work with the MICS team to upload on the COR's website.	0.90	175.00	157.50
3/10/2021	Jorge Marchand	Work on media monitoring and analysis: FOMB Public town hall.	1.00	175.00	175.00
3/10/2021	María Schell	Work on media monitoring and analysis: FOMB Public town hall.	1.00	110.00	110.00
3/10/2021	Jorge Marchand	Work on support, content and talking points development, [REDACTED]	2.00	175.00	350.00
3/10/2021	Jorge Marchand	Work on media monitoring for news and articles related to the ORC: [REDACTED]	0.50	175.00	87.50
3/10/2021	Jorge Marchand	Communication with Wanda Santiago from the AESA radio program, [REDACTED] and coordinate details of this program recording with the ORC's team.	0.40	175.00	70.00
3/10/2021	Jorge Marchand	Work on revisions and edits to the radio program script #47.	0.40	175.00	70.00
3/10/2021	Jorge Marchand	Communication with COR members Blanca Paniagua and Juan Ortiz, to discuss about the radio program script #47, and their role as moderators.	0.50	175.00	87.50
3/10/2021	Jorge Marchand	Communication [REDACTED]	0.60	175.00	105.00
3/10/2021	María Schell	Work on research and content development: POA and Radio program #47.	2.50	110.00	275.00
3/10/2021	María Schell	Work on media monitoring for news and articles related to the ORC: [REDACTED]	0.80	110.00	88.00
3/10/2021	María Schell	Communication with the MICS team, to discuss about the upcoming meeting [REDACTED]	0.60	110.00	66.00

3/10/2021	María Schell	Work on content translation: PPT presentation.	1.00	110.00	110.00
3/10/2021	Male Noguera	Format to an Excel document and send Calculator Google Ads text to Lauren Smotkin form FTI.	0.40	95.00	38.00
3/10/2021	Male Noguera	Work on content development: list to summarize the terms of the COR agreement and to explain the cuts formula.	0.60	95.00	57.00
3/10/2021	Male Noguera	Communication with COR members, explaining the modification and launching of the calculator, as well as the Google Ads campaign: purpose, budget, duration, among others.	0.80	95.00	76.00
3/11/2021	Jorge Marchand	Work on pre production and recording of the radio program #47.	1.50	175.00	262.50
3/11/2021	Jorge Marchand	Participate on AESA's radio program recording, with Francisco del Castillo from the Bennazar team, and COR Vice President Carmen Núñez; pre recording brief talking points discussion.	1.60	175.00	280.00
3/11/2021	Jorge Marchand	Work on revision and analysis of the final version of the presentation, [REDACTED]	0.50	175.00	87.50
3/11/2021	Jorge Marchand	Work on media monitoring and analysis: [REDACTED]	0.60	175.00	105.00
3/11/2021	Jorge Marchand	Work and coordinate [REDACTED]	0.70	175.00	122.50
3/11/2021	Jorge Marchand	Communication with [REDACTED]	0.60	175.00	105.00
3/11/2021	Jorge Marchand	Communication with COR members, [REDACTED]	0.50	175.00	87.50
3/11/2021	Jorge Marchand	Work on media monitoring and analysis: [REDACTED]	0.50	175.00	87.50
3/11/2021	María Schell	Work on content development: [REDACTED]	0.90	110.00	99.00
3/11/2021	María Schell	Work on translation: [REDACTED] editorial.	1.10	110.00	121.00
3/11/2021	María Schell	Work on meeting planning with the MICS team [REDACTED]	2.00	110.00	220.00
3/11/2021	Male Noguera	Communication [REDACTED]	0.30	95.00	28.50
3/12/2021	Jorge Marchand	Communication with the MICS and Bennazar teams, to report on the efforts and discussion [REDACTED]	0.30	175.00	52.50
3/12/2021	Jorge Marchand	Work on media monitoring for news and articles related to the ORC.	0.50	175.00	87.50
3/12/2021	Jorge Marchand	Work on media monitoring, review, and analysis: [REDACTED]	0.30	175.00	52.50
3/12/2021	Jorge Marchand	Communication [REDACTED]	0.20	175.00	35.00
3/12/2021	Jorge Marchand	Communication with the MICS team, to review the weekly conversation report/recap on the ORC digital platforms.	0.50	175.00	87.50

3/12/2021	Jorge Marchand	Work on media monitoring for news and articles related to the ORC: ORC President Miguel Fabre's radio interview on Luis Penchi's radio program on Radio Isla.	0.50	175.00	87.50
3/12/2021	Jorge Marchand	Communication with COR members, [REDACTED] related to the COR: Miguel Fabre's radio interview on Luis Penchi's radio program on Radio Isla.	0.20	175.00	35.00
3/12/2021	Jorge Marchand	Communication with the Professional teams, to discuss logistics and final details, in preparation for the meeting [REDACTED]	0.50	175.00	87.50
3/12/2021	María Schell	Work on follow up and meeting planning, with the professionals team [REDACTED]	2.90	110.00	319.00
3/12/2021	Male Noguera	Create conversation summary report about comments and questions received since announcement of the new threshold.	1.30	95.00	123.50
3/14/2021	María Schell	Work on content development: radio program script #48.	3.20	110.00	352.00
3/15/2021	María Schell	Work on content revisions and edits: content for publication on the ORC digital platforms.	0.80	110.00	88.00
3/15/2021	Male Noguera	Create PowerPoint to be sent to the Segal team, [REDACTED]	0.40	95.00	38.00
3/15/2021	Male Noguera	Email conversation with Lauren Smotkin from FTI, to request calculator Google Ads performance summary, and asked questions regarding the LinkedIn campaign.	0.50	95.00	47.50
3/16/2021	Jorge Marchand	Work on content revisions and edits: Google Ads campaign for PR and US, supporting registration search ads.	0.40	175.00	70.00
3/16/2021	Jorge Marchand	Communication with COR Vice President Carmen Núñez, and the MICS team, to discuss details about the next radio program recording, with Carmen as host.	0.30	175.00	52.50
3/16/2021	Jorge Marchand	Communication with the MICS and Bennazar teams, to discuss questions received through the ORC digital platforms, and develop answers.	0.90	175.00	157.50
3/16/2021	María Schell	Work on content development and revisions: radio program script #48.	3.40	110.00	374.00
3/17/2021	Jorge Marchand	Communication with the MICS team, to discuss about the One Pager prepared to present the Linked In project to the COR Communications Subcommittee.	0.70	175.00	122.50
3/17/2021	Male Noguera	Design and revise one-page presentation to inform the COR Communications Sub Committee about LinkedIn.	2.60	95.00	247.00
3/17/2021	Jorge Marchand	Communication [REDACTED] to discuss advertising and publication opportunities [REDACTED]	0.80	175.00	140.00
3/17/2021	Jorge Marchand	Follow up communication [REDACTED] to coordinate a meeting.	0.30	175.00	52.50
3/17/2021	María Schell	Work on content revisions and edits: content for the ORC digital platforms.	0.50	110.00	55.00
3/18/2021	Jorge Marchand	Work on the radio program pre production and recording (#48).	1.50	175.00	262.50

3/18/2021	Jorge Marchand	Communication with the MICS and Bennazar teams, to discuss content development [REDACTED]	0.50	175.00	87.50
3/18/2021	María Schell	Work on research and content development : [REDACTED]	2.20	110.00	242.00
3/18/2021	María Schell	Work on research and content development: ORC digital platforms content.	1.80	110.00	198.00
3/18/2021	Jorge Marchand	Work on final revisions and edits to the presentation [REDACTED]	0.40	175.00	70.00
3/18/2021	Jorge Marchand	Media monitoring and analysis: [REDACTED]	0.60	175.00	105.00
3/18/2021	Male Noguera	Media monitoring and analysis: [REDACTED] and report to the team.	0.50	95.00	47.50
3/18/2021	Male Noguera	Send summary of conversation during [REDACTED] radio show to MICS team.	0.20	95.00	19.00
3/19/2021	Jorge Marchand	Communication with the MICS and Bennazar teams, to discuss about questions received through the ORC digital platforms, and provide answers; [REDACTED]	0.60	175.00	105.00
3/19/2021	Jorge Marchand	Work on content revisions and edits to the radio program script #48.	0.40	175.00	70.00
3/19/2021	Jorge Marchand	Work on media monitoring and analysis: [REDACTED]	0.30	175.00	52.50
3/19/2021	María Schell	Work on research, content development, revisions, and edits to the radio program script #49 .	4.00	110.00	440.00
3/19/2021	Jorge Marchand	Work on content development and revisions for the radio program script #49.	2.20	175.00	385.00
3/19/2021	Male Noguera	Create a weekly conversation summary to send to MICS team to be used for next radio show script.	0.60	95.00	57.00
3/19/2021	Male Noguera	Work on the weekly metrics report: webpage traffics, comments received, questions received.	0.80	95.00	76.00
3/20/2021	María Schell	Work on content research and development: radio program script #49.	3.30	110.00	363.00
3/21/2021	María Schell	Work on content development, revisions and edits: radio program script #49.	1.00	110.00	110.00
3/22/2021	Jorge Marchand	Communication with the MICS team, to discuss details in preparation for the meeting [REDACTED]	0.40	175.00	70.00
3/22/2021	Jorge Marchand	Communication with COR members Miguel Fabre and Carmen Núñez, and the MICS team, to discuss logistics and details in preparation for the radio program recording #49.	0.30	175.00	52.50
3/22/2021	María Schell	Work on media monitoring for news and articles related to the ORC.	0.80	110.00	88.00
3/22/2021	María Schell	Work on content research: radio program script.	0.30	110.00	33.00
3/22/2021	María Schell	Work on content development, revisions and edits: radio program script #49.	2.00	110.00	220.00
3/23/2021	Jorge Marchand	Work on media monitoring for news and articles related to the ORC.	0.70	175.00	122.50
3/23/2021	Jorge Marchand	Media monitoring and analysis: [REDACTED]	2.00	175.00	350.00
3/23/2021	María Schell	Media monitoring and analysis: [REDACTED]	2.00	110.00	220.00

3/23/2021	Male Noguera	Media monitoring and analysis: [REDACTED] [REDACTED]	2.00	95.00	190.00
3/23/2021	Male Noguera	Prepare a report [REDACTED] [REDACTED] and send by email to Communications and Legal teams.	0.40	95.00	38.00
3/23/2021	Jorge Marchand	Work on media monitoring and analysis: [REDACTED] [REDACTED]	1.30	175.00	227.50
3/23/2021	Male Noguera	Work on media monitoring and analysis: [REDACTED] [REDACTED]	0.50	95.00	47.50
3/23/2021	Jorge Marchand	Communication with COR members, [REDACTED] [REDACTED], with public discussion related to the COR.	0.50	175.00	87.50
3/23/2021	Jorge Marchand	Communication with Pedro Adrover from the Noti Uno team, to discuss logistics and details in preparation for the radio program recording #49.	0.20	175.00	35.00
3/23/2021	Jorge Marchand	Work with the MICS and Bennazar teams on content revisions and edits to the radio program script #49.	0.80	175.00	140.00
3/23/2021	María Schell	Work on content revisions and edits: radio program script #49.	1.50	110.00	165.00
3/23/2021	Jorge Marchand	Communication with the MICS team, to discuss and analyze advertising options with Plenitud Dorada.	0.40	175.00	70.00
3/23/2021	María Schell	Work on content revisions and edits: content for publication on the ORC digital platforms.	0.50	110.00	55.00
3/24/2021	María Schell	Work on media monitoring: [REDACTED] [REDACTED]	1.50	110.00	165.00
3/25/2021	Jorge Marchand	Work on pre production and recording of the radio program #49.	1.60	175.00	280.00
3/25/2021	María Schell	Work on media monitoring for news and articles related to the ORC.	0.50	110.00	55.00
3/25/2021	Male Noguera	Work on media monitoring: [REDACTED] [REDACTED]	2.50	95.00	237.50
3/25/2021	Male Noguera	Evaluate documents and ad prices sent by Periódico Plenitud Dorada.	0.30	95.00	28.50
3/26/2021	Jorge Marchand	Work on media monitoring and analysis: [REDACTED] [REDACTED]	2.50	175.00	437.50
3/26/2021	María Schell	Work on media monitoring and analysis: [REDACTED] [REDACTED]	2.50	110.00	275.00
3/26/2021	María Schell	Work on media monitoring and analysis: [REDACTED] [REDACTED]	2.30	110.00	253.00
3/26/2021	Jorge Marchand	Communication with the MICS team, [REDACTED] [REDACTED]	0.40	175.00	70.00
3/27/2021	Jorge Marchand	Communication with the MICS team, [REDACTED] [REDACTED]	0.60	175.00	105.00
3/28/2021	Jorge Marchand	Work on media monitoring and analysis: [REDACTED] [REDACTED]	1.20	175.00	210.00
3/28/2021	Jorge Marchand	Work on media monitoring and analysis: [REDACTED] [REDACTED]	0.30	175.00	52.50
3/28/2021	María Schell	Work on research and content development: [REDACTED]	2.30	110.00	253.00
3/28/2021	Male Noguera	Work on research: review and evaluate Linked In requirements to create company page.	0.90	95.00	85.50

3/29/2021	Jorge Marchand	Communication with the MICS team, to follow up on the discussion and agreement, for the ad and column plan on Plenitud Dorada.	0.60	175.00	105.00
3/30/2021	María Schell	Work on content research: radio program script #50.	0.90	110.00	99.00
3/30/2021	María Schell	Work on research and content development: radio program script #50.	1.80	110.00	198.00
3/31/2021	María Schell	Work on research, content development and revisions: radio program script #50.	3.00	110.00	330.00
			<u>178.60</u>		<u>23,474.50</u>

<u>Fee Summary:</u>	<u>Hours</u>	<u>Rate</u>	<u>Value (\$)</u>
Ferdinand Díaz	1.20	125.00	150.00
Jorge Marchand	63.70	175.00	11,147.50
Male Noguera	22.00	95.00	2,090.00
María Schell	91.70	110.00	10,087.00
	<u>178.60</u>		<u>23,474.50</u>

Marchand ICS Group

Client: Official Retiree Committee, in the Commonwealth of Puerto Rico (ORC/COR)

Professional Services for the Period from March 1 to March 31, 2021

Detail of Content and Material Development for the Media Platforms and Media Management

Date	Staff	Description	Hours	Rate	Value (\$)
3/1/2021	Male Noguera	Facebook page conversation management and monitoring.	0.90	95.00	85.50
3/1/2021	Male Noguera	Check COR's email and webpage to manage questions and comments received.	0.30	95.00	28.50
3/2/2021	Male Noguera	Facebook page conversation management and monitoring.	0.60	95.00	57.00
3/2/2021	Male Noguera	Check COR's email and webpage to manage questions and comments received.	0.10	95.00	9.50
3/2/2021	Male Noguera	Create video-audio post of radio show #44.	2.70	95.00	256.50
3/2/2021	Male Noguera	Boost video-audio post: audience selection, time duration and budget.	0.10	95.00	9.50
3/2/2021	Male Noguera	Review the Calculator webpage, to identify changes that needs to be done once the threshold increases to \$1,500, and create document with instructions to send to the Segal team.	1.80	95.00	171.00
3/3/2021	Male Noguera	Facebook page conversation management and monitoring.	0.30	95.00	28.50
3/3/2021	Male Noguera	Check COR's message form on webpage and manage questions and comments received.	0.20	95.00	19.00
3/3/2021	Male Noguera	Create new calculator post to promote new calculation under the \$1,500 threshold (text, stock image search, design)	0.80	95.00	76.00
3/3/2021	Male Noguera	Add new request to document with instructions to modify calculator according to the new threshold, and send it to the Segal team.	0.30	95.00	28.50
3/4/2021	Male Noguera	Facebook page conversation management and monitoring.	0.40	95.00	38.00
3/4/2021	Male Noguera	Revise, eliminate and add keywords for third Google Ads campaign.	0.60	95.00	57.00
3/4/2021	Male Noguera	Write text for the third campaign of Calculator Search Ads (Google Ads).	1.80	95.00	171.00
3/5/2021	Male Noguera	Facebook page conversation management and monitoring.	0.40	95.00	38.00
3/5/2021	Male Noguera	Check COR's email and webpage to manage questions and comments received.	0.30	95.00	28.50
3/5/2021	Male Noguera	Revise Facebook post text and Google Ads text to be publish once the threshold raises, and send for last approval.	0.30	95.00	28.50
3/5/2021	Male Noguera	Upload radio show #46 to webpage and write summary text.	0.40	95.00	38.00
3/5/2021	Male Noguera	Compress and send radio show audio #46 [REDACTED] to COR members.	0.30	95.00	28.50
3/6/2021	Male Noguera	Facebook page conversation management and monitoring.	0.20	95.00	19.00
3/7/2021	Male Noguera	Facebook page conversation management and monitoring.	0.30	95.00	28.50
3/8/2021	Male Noguera	Facebook page conversation management and monitoring.	0.40	95.00	38.00
3/8/2021	Male Noguera	Check COR's email and webpage to manage questions and comments received.	0.40	95.00	38.00
3/8/2021	Male Noguera	Calculate cuts examples to corroborate the results on the calculator new threshold change are correct.	0.70	95.00	66.50
3/9/2021	Male Noguera	Facebook page conversation management and monitoring.	0.50	95.00	47.50
3/9/2021	Male Noguera	Check COR's message form on webpage and manage questions and comments received.	0.50	95.00	47.50

3/9/2021	Male Noguera	Write note about the changes in the March 8 Plan of Adjustment to publish on the COR's webpage and send via email drop.	1.50	95.00	142.50
3/10/2021	Male Noguera	Facebook page conversation management and monitoring [REDACTED] [REDACTED] [REDACTED]	2.00	95.00	190.00
3/10/2021	Male Noguera	Check COR's email and webpage to manage questions and comments received.	0.60	95.00	57.00
3/10/2021	Male Noguera	Search stock photo for Miguel Fabre's column for El Nuevo Día.	0.20	95.00	19.00
3/10/2021	Male Noguera	Design image for Miguel Fabre's column for El Nuevo Día.	0.20	95.00	19.00
3/10/2021	Male Noguera	Upload Miguel Fabre's column for El Nuevo Día to the COR's webpage.	0.20	95.00	19.00
3/10/2021	Male Noguera	Publish Miguel Fabre's column for El Nuevo Día on Facebook.	0.10	95.00	9.50
3/10/2021	Male Noguera	Promo Facebook post: select audience, duration and budget.	0.10	95.00	9.50
3/10/2021	Male Noguera	Design and send email drop with Miguel Fabre's column for El Nuevo Día.	0.40	95.00	38.00
3/10/2021	Male Noguera	Final tests to calculator before launching with change on threshold.	0.30	95.00	28.50
3/10/2021	Male Noguera	Send Miguel Fabre's column for El Nuevo Día [REDACTED] [REDACTED]	0.50	95.00	47.50
3/10/2021	Male Noguera	Revise calculator Facebook Ad according to new threshold, and indicate Segal team to launch the modified version.	0.30	95.00	28.50
3/10/2021	Male Noguera	Update and proofread webpage information regarding the new change in threshold (numbers, percentages, links, articles, etc.).	1.50	95.00	142.50
3/11/2021	Male Noguera	Facebook page conversation management and monitoring [REDACTED] [REDACTED] [REDACTED]	5.40	95.00	513.00
3/11/2021	Male Noguera	Check COR's message form on webpage and manage questions and comments received.	1.20	95.00	114.00
3/11/2021	Male Noguera	Search stock photo and design image to include in email drop promoting the use of the calculator with the new threshold.	0.30	95.00	28.50
3/11/2021	Male Noguera	Design and send email drop to promote the use of calculator with new threshold.	0.40	95.00	38.00
3/12/2021	Male Noguera	Facebook page conversation management and monitoring.	1.40	95.00	133.00
3/12/2021	Male Noguera	Check COR's message form on webpage and manage questions and comments received.	1.70	95.00	161.50
3/12/2021	Male Noguera	Upload radio show #47 to webpage and write summary text.	0.40	95.00	38.00
3/12/2021	Male Noguera	Compress and send radio show audio #47 via WhatsApp to COR members.	0.20	95.00	19.00
3/13/2021	Male Noguera	Facebook page conversation management and monitoring.	1.90	95.00	180.50
3/13/2021	Male Noguera	Check COR's message form on webpage and manage questions and comments received.	0.80	95.00	76.00
3/14/2021	Male Noguera	Facebook page conversation management and monitoring.	0.30	95.00	28.50
3/15/2021	Male Noguera	Facebook page conversation management and monitoring ([REDACTED] [REDACTED] [REDACTED]	2.80	95.00	266.00

3/15/2021	Male Noguera	Check COR's email and webpage to manage questions and comments received.	1.70	95.00	161.50
3/15/2021	Male Noguera	Work on text for Registration Search Google Ads.	0.60	95.00	57.00
3/16/2021	Male Noguera	Facebook page conversation management and monitoring.	2.30	95.00	218.50
3/16/2021	Male Noguera	Check COR's message form on webpage and manage questions and comments received.	2.00	95.00	190.00
3/16/2021	Male Noguera	Text, design and approval process for Radio Show Display Google Ads (4 different sizes).	1.80	95.00	171.00
3/17/2021	Male Noguera	Facebook page conversation management and monitoring [REDACTED] [REDACTED] [REDACTED]	3.70	95.00	351.50
3/17/2021	Male Noguera	Check COR's email and webpage to manage questions and comments received.	2.20	95.00	209.00
3/17/2021	Male Noguera	Create text and image for Facebook post and email drop to remind retirees to listen to COR's radio show #48.	0.50	95.00	47.50
3/17/2021	Male Noguera	Facebook page posting.	0.20	95.00	19.00
3/17/2021	Male Noguera	Facebook post boost: select audience, budget and timing.	0.10	95.00	9.50
3/17/2021	Male Noguera	Design and send email drop to registers: radio show #48 promotion	0.50	95.00	47.50
3/18/2021	Male Noguera	Facebook page conversation management and monitoring.	3.30	95.00	313.50
3/19/2021	Male Noguera	Facebook page conversation management and monitoring.	4.50	95.00	427.50
3/19/2021	Male Noguera	Check COR's email and webpage to manage questions and comments received.	1.90	95.00	180.50
3/19/2021	Male Noguera	Upload radio show #48 to webpage and write summary text.	0.40	95.00	38.00
3/19/2021	Male Noguera	Compress and send radio show audio #48 via WhatsApp to COR members.	0.20	95.00	19.00
3/20/2021	Male Noguera	Facebook page conversation management and monitoring.	0.40	95.00	38.00
3/20/2021	Male Noguera	Check COR's message form on webpage and manage questions and comments received.	1.30	95.00	123.50
3/21/2021	Male Noguera	Facebook page conversation management and monitoring.	0.50	95.00	47.50
3/22/2021	Male Noguera	Facebook page conversation management and monitoring.	0.80	95.00	76.00
3/22/2021	Male Noguera	Check COR's message form on webpage and manage questions and comments received.	0.40	95.00	38.00
3/23/2021	Male Noguera	Facebook page conversation management and monitoring.	0.40	95.00	38.00
3/24/2021	Male Noguera	Facebook page conversation management and monitoring.	0.40	95.00	38.00
3/24/2021	Male Noguera	Check COR's email and webpage to manage questions and comments received.	0.90	95.00	85.50
3/24/2021	Male Noguera	Create video post with audio from radio show: select text from scripts, design and edit video (sound and images).	2.20	95.00	209.00
3/24/2021	Male Noguera	Facebook page posting: video/audio.	0.40	95.00	38.00
3/24/2021	Male Noguera	Facebook post promotion: audience selection, timing, budget.	0.10	95.00	9.50
3/24/2021	Male Noguera	Email drop, to promote radio show #49: search stock image, text, design email and send to registers.	1.40	95.00	133.00
3/25/2021	Male Noguera	Facebook page conversation management and monitoring.	0.90	95.00	85.50
3/25/2021	Male Noguera	Check COR's email and webpage to manage questions and comments received.	0.30	95.00	28.50
3/26/2021	Male Noguera	Facebook page conversation management and monitoring.	0.40	95.00	38.00
3/26/2021	Male Noguera	Check COR's email and webpage to manage questions and comments received.	0.20	95.00	19.00
3/27/2021	Male Noguera	Facebook page conversation management and monitoring.	0.50	95.00	47.50
3/27/2021	Male Noguera	Check COR's email and webpage to manage questions and comments received.	0.50	95.00	47.50

3/28/2021	Male Noguera	Facebook page conversation management and monitoring.	1.10	95.00	104.50
3/29/2021	Male Noguera	Facebook page conversation management and monitoring.	0.80	95.00	76.00
3/29/2021	Male Noguera	Facebook post revisions: search and revise data, rewrite text and design.	0.70	95.00	66.50
3/29/2021	Male Noguera	Facebook page posting (longer time than usual because of problems with Facebook platform).	1.30	95.00	123.50
3/29/2021	Male Noguera	Facebook post boost: select audience, budget and timing.	0.20	95.00	19.00
3/29/2021	Male Noguera	LinkedIn new page content creation: ideas, text, design.	2.60	95.00	247.00
3/30/2021	Male Noguera	Facebook page conversation management and monitoring.	0.70	95.00	66.50
3/30/2021	Male Noguera	Check COR's email and webpage to manage questions and comments received.	0.40	95.00	38.00
3/31/2021	Male Noguera	Facebook page conversation management and monitoring.	0.60	95.00	57.00
3/31/2021	Male Noguera	Create Facebook post: idea, text and design (Holy Week celebration).	0.80	95.00	76.00
3/31/2021	Male Noguera	Facebook page posting.	0.10	95.00	9.50
3/31/2021	Male Noguera	Facebook post boost: select audience, budget and timing.	0.20	95.00	19.00
3/31/2021	Male Noguera	Design and send email drop with Holy Week message.	0.40	95.00	38.00
			<u>88.10</u>		<u>8,369.50</u>

<u>Fee Summary:</u>	<u>Hours</u>	<u>Rate</u>	<u>Value (\$)</u>
Ferdinand Díaz	-	125.00	-
Jorge Marchand	-	175.00	-
Male Noguera	88.10	95.00	8,369.50
María Schell	-	110.00	-
	<u>88.10</u>		<u>8,369.50</u>

Marchand ICS Group

Client: Official Retiree Committee, in the Commonwealth of Puerto Rico (ORC/COR)

Professional Services for the Period from April 1 to April 30, 2021

Detail of Conference Calls and Project Meetings

Date	Staff	Description	Hours	Rate	Value (\$)
4/5/2021	Jorge Marchand	Conference call with the MICS team, to discuss status and communications strategy.	1.80	175.00	315.00
4/5/2021	Male Noguera	Conference call with the MICS team, to discuss status and communications strategy.	1.80	95.00	171.00
4/5/2021	María Schell	Conference call with the MICS team, to discuss status and communications strategy.	1.80	110.00	198.00
4/5/2021	Jorge Marchand	Conference call with the MICS team, to follow up on the project status, and the fiscal plan.	0.50	175.00	87.50
4/5/2021	María Schell	Conference call with the MICS team, to follow up on the project status, and the fiscal plan.	0.50	110.00	55.00
4/5/2021	Jorge Marchand	Conference call with the MICS and Bennazar teams, [REDACTED].	1.20	175.00	210.00
4/5/2021	Male Noguera	Conference call with the MICS and Bennazar teams, [REDACTED].	1.20	95.00	114.00
4/5/2021	María Schell	Conference call with the MICS and Bennazar teams, [REDACTED].	1.20	110.00	132.00
4/5/2021	Jorge Marchand	Conference call with COR vice president Carmen Núñez, to discuss and coordinate the next communications sub committee meeting.	0.80	175.00	140.00
4/5/2021	Jorge Marchand	Conference call with COR President Miguel Fabre, and Francisco del Castillo, to discuss details about the radio program #50 script and recording.	0.30	175.00	52.50
4/5/2021	Jorge Marchand	Conference call with the MICS team, to discuss about the presentation of the LinkedIn project to the COR's communications subcommittee.	0.20	175.00	35.00
4/5/2021	Male Noguera	Conference call with the MICS team, to discuss about the presentation of the LinkedIn project to the COR's communications subcommittee.	0.20	95.00	19.00
4/5/2021	Jorge Marchand	Conference call with Francisco del Castillo, [REDACTED].	0.30	175.00	52.50
4/6/2021	Jorge Marchand	Conference call with the MICS team, to discuss: content development [REDACTED] Google Ads metrics, LinkedIn Ads page creation and content approval, Periódico Plenitud Dorada ad, and final agenda for COR's communications subcommittee meeting.	1.10	175.00	192.50
4/6/2021	Male Noguera	Conference call with the MICS team, to discuss: content development [REDACTED], Google Ads metrics, LinkedIn Ads page creation and content approval, Periódico Plenitud Dorada ad, and final agenda for COR's communications subcommittee meeting.	1.10	95.00	104.50

4/6/2021	María Schell	Conference call with the MICS team, to discuss: content development [REDACTED], Google Ads metrics, LinkedIn Ads page creation and content approval, Periódico Plenitud Dorada ad, and final agenda for COR's communications subcommittee meeting.	1.10	110.00	121.00
4/6/2021	Jorge Marchand	Meeting with Iván Sánchez from Plenitud Dorada newspaper, to discuss details about the ads to be published.	0.50	175.00	87.50
4/6/2021	Jorge Marchand	Conference call with the MICS team, to discuss: project status, LinkedIn project, [REDACTED] and radio program script #50.	0.50	175.00	87.50
4/6/2021	María Schell	Conference call with the MICS team, to discuss: project status, LinkedIn project, [REDACTED] and radio program script #50.	0.50	110.00	55.00
4/7/2021	Jorge Marchand	Conference call with the MICS team, to discuss and review: Communications Punch List.	0.40	175.00	70.00
4/7/2021	María Schell	Conference call with the MICS team, to discuss and review: Communications Punch List.	0.40	110.00	44.00
4/7/2021	Jorge Marchand	Conference call with Francisco del Castillo from the Bennazar team, to discuss: [REDACTED]	0.30	175.00	52.50
4/7/2021	Jorge Marchand	Conference call with the MICS team, to discuss draft memo [REDACTED]	1.20	175.00	210.00
4/7/2021	María Schell	Conference call with the MICS team, to discuss draft memo [REDACTED]	1.20	110.00	132.00
4/7/2021	María Schell	Professionals team conference call/meeting: weekly status.	1.00	110.00	110.00
4/12/2021	Male Noguera	Conference call with Iván Sánchez from Periódico Plenitud Dorada, to coordinate the ad, and article size and placement.	0.20	95.00	19.00
4/12/2021	Jorge Marchand	Conference call with the MICS and Bennazar teams, to discuss: radio program script #51.	0.40	175.00	70.00
4/12/2021	María Schell	Conference call with the MICS and Bennazar teams, to discuss: radio program script #51.	0.40	110.00	44.00
4/12/2021	Jorge Marchand	Conference call with COR president Miguel Fabre, and Héctor Mayol from the Bennazar team, to discuss: [REDACTED]	0.30	175.00	52.50
4/12/2021	Jorge Marchand	Professionals team conference call/meeting: weekly status.	1.00	175.00	175.00
4/12/2021	María Schell	Professionals team conference call/meeting: weekly status.	1.00	110.00	110.00
4/13/2021	Jorge Marchand	Conference call with the MICS team, to discuss: project status and actions plan.	1.40	175.00	245.00
4/13/2021	Male Noguera	Conference call with the MICS team, to discuss: project status and actions plan.	1.40	95.00	133.00
4/13/2021	María Schell	Conference call with the MICS team, to discuss: project status and actions plan.	1.40	110.00	154.00
4/13/2021	Jorge Marchand	Conference call with COR member Juan Ortiz, to coordinate his participation on the radio program script #51 as host.	0.20	175.00	35.00
4/13/2021	Jorge Marchand	Conference call with the MICS team, to review and edit the radio program script #51.	0.30	175.00	52.50
4/13/2021	María Schell	Conference call with the MICS team, to review and edit the radio program script #51.	0.30	110.00	33.00

4/13/2021	Jorge Marchand	Conference call with COR Vice President Carmen Núñez, to coordinate and discuss about the next Communications Subcommittee meeting.	0.30	175.00	52.50
4/14/2021	Jorge Marchand	Conference call/meeting with the MICS and Bennazar teams, to discuss: content development for the radio program script #52.	0.60	175.00	105.00
4/14/2021	María Schell	Conference call/meeting with the MICS and Bennazar teams, to discuss: content development for the radio program script #52.	0.60	110.00	66.00
4/14/2021	Jorge Marchand	Conference call [REDACTED] [REDACTED]	0.50	175.00	87.50
4/15/2021	Male Noguera	Conference call with the MICS team, to discuss: COR's digital platforms.	0.50	95.00	47.50
4/15/2021	María Schell	Conference call with the MICS team, to discuss: COR's digital platforms.	0.50	110.00	55.00
4/15/2021	Jorge Marchand	Conference call with the MICS team, to discuss: recent questions received through the ORC digital platforms.	0.60	175.00	105.00
4/15/2021	Male Noguera	Conference call with the MICS team, to discuss: recent questions received through the ORC digital platforms.	0.60	95.00	57.00
4/16/2021	Jorge Marchand	Conference call with Francisco del Castillo from the Bennazar team, [REDACTED] and define next actions.	0.60	175.00	105.00
4/16/2021	Jorge Marchand	Conference call with Francisco del Castillo from the Bennazar team, to discuss about suggested answers to recent questions received through the ORC digital platforms.	0.30	175.00	52.50
4/19/2021	Jorge Marchand	Conference call with the MICS team, to discuss and analyze: [REDACTED] [REDACTED], and discuss details about the next COR communications meeting.	0.40	175.00	70.00
4/19/2021	Male Noguera	Conference call with the MICS team, to discuss and analyze: [REDACTED] [REDACTED] and discuss details about the next COR communications meeting.	0.40	95.00	38.00
4/19/2021	Jorge Marchand	Conference call with the MICS team, to follow up and review responses to recent comments and questions received through the ORC digital platforms.	0.70	175.00	122.50
4/19/2021	Male Noguera	Conference call with the MICS team, to follow up and review responses to recent comments and questions received through the ORC digital platforms.	0.70	95.00	66.50
4/19/2021	Jorge Marchand	Conference call [REDACTED] [REDACTED] [REDACTED]	0.60	175.00	105.00
4/19/2021	Jorge Marchand	Conference call [REDACTED] [REDACTED] [REDACTED]	0.50	175.00	87.50
4/19/2021	Jorge Marchand	Participate in the ORC's ordinary meeting.	1.50	175.00	262.50
4/19/2021	María Schell	Participate in the ORC's ordinary meeting.	1.50	110.00	165.00
4/19/2021	María Schell	Professionals team conference call/meeting: weekly status.	1.00	110.00	110.00

4/20/2021	Jorge Marchand	Conference call [REDACTED] [REDACTED] [REDACTED].	0.40	175.00	70.00
4/20/2021	Jorge Marchand	Conference call with the MICS and Bennazar teams, to review the agenda and presentation for the meetings [REDACTED] [REDACTED]	0.80	175.00	140.00
4/20/2021	María Schell	Conference call with the MICS and Bennazar teams, to review the agenda and presentation for the meetings [REDACTED] [REDACTED]	0.80	110.00	88.00
4/21/2021	Jorge Marchand	Meeting with COR's Communications Subcommittee, to discuss strategies and actions plan for next two months.	1.20	175.00	210.00
4/21/2021	Male Noguera	Meeting with COR's Communications Subcommittee, to discuss strategies and actions plan for next two months.	1.20	95.00	114.00
4/21/2021	María Schell	Meeting with COR's Communications Subcommittee, to discuss strategies and actions plan for next two months.	1.20	110.00	132.00
4/21/2021	Jorge Marchand	Conference call with COR member Juan Ortiz, to coordinate his participation on the radio program recording.	0.40	175.00	70.00
4/21/2021	Jorge Marchand	Meeting with the MICS and Bennazar teams, to review the third party presentation and discuss details, in preparation for the meeting [REDACTED]	1.10	175.00	192.50
4/21/2021	María Schell	Meeting with the MICS and Bennazar teams, to review the third party presentation and discuss details, in preparation for the meeting [REDACTED]	1.10	110.00	121.00
4/21/2021	Jorge Marchand	Conference call with the MICS team, to discuss content development for the ORC digital platforms.	0.40	175.00	70.00
4/21/2021	Male Noguera	Conference call with the MICS team, to discuss content development for the ORC digital platforms.	0.40	95.00	38.00
4/22/2021	Jorge Marchand	Conference call with the MICS team, to discuss communications strategies, and review the third party presentation [REDACTED]	0.80	175.00	140.00
4/22/2021	Male Noguera	Conference call with the MICS team, to discuss communications strategies, and review the third party presentation, [REDACTED]	0.80	95.00	76.00
4/22/2021	María Schell	Conference call with the MICS team, to discuss communications strategies, and review the third party presentation, [REDACTED]	0.80	110.00	88.00
4/22/2021	Jorge Marchand	Conference call with the MICS and Bennazar teams, [REDACTED] [REDACTED] [REDACTED]	0.40	175.00	70.00
4/22/2021	María Schell	Conference call with the MICS and Bennazar teams, t [REDACTED] [REDACTED] [REDACTED]	0.40	110.00	44.00
4/22/2021	Jorge Marchand	Conference call/meeting with the MICS and Bennazar teams, [REDACTED] [REDACTED]	0.80	175.00	140.00
4/22/2021	María Schell	Conference call/meeting with the MICS and Bennazar teams, [REDACTED] [REDACTED]	0.80	110.00	88.00
4/23/2021	Jorge Marchand	Conference call with the MICS team, to discuss about the FOMB public meeting.	0.60	175.00	105.00
4/23/2021	María Schell	Conference call with the MICS team, to discuss about the FOMB public meeting.	0.60	110.00	66.00
4/26/2021	Jorge Marchand	Conference call with the MICS and Bennazar teams, [REDACTED] [REDACTED]	0.50	175.00	87.50

4/26/2021	María Schell	Conference call with the MICS and Bennazar teams, [REDACTED] [REDACTED]	0.50	110.00	55.00
4/26/2021	Jorge Marchand	Meeting and presentation, with the MICS and Bennazar teams, [REDACTED]	1.50	175.00	262.50
4/26/2021	María Schell	Meeting and presentation, with the MICS and Bennazar teams, [REDACTED]	1.50	110.00	165.00
4/26/2021	Jorge Marchand	Meeting and presentation, with the MICS and Bennazar teams, [REDACTED]	1.60	175.00	280.00
4/26/2021	María Schell	Meeting and presentation, with the MICS and Bennazar teams, [REDACTED]	1.60	110.00	176.00
4/26/2021	Jorge Marchand	Meeting and presentation, with the MICS and Bennazar teams, [REDACTED]	2.00	175.00	350.00
4/26/2021	María Schell	Meeting and presentation, with the MICS and Bennazar teams, [REDACTED]	2.00	110.00	220.00
4/26/2021	Jorge Marchand	Professionals team conference call/meeting: weekly status.	1.00	175.00	175.00
4/26/2021	María Schell	Professionals team conference call/meeting: weekly status.	1.00	110.00	110.00
4/27/2021	Jorge Marchand	Conference call with the MICS team, to discuss: communications strategies, and questions and comments received through the ORC digital platforms.	0.90	175.00	157.50
4/27/2021	Male Noguera	Conference call with the MICS team, to discuss: communications strategies, and questions and comments received through the ORC digital platforms.	0.90	95.00	85.50
4/27/2021	María Schell	Conference call with the MICS team, to discuss: communications strategies, and questions and comments received through the ORC digital platforms.	0.90	110.00	99.00
4/27/2021	Jorge Marchand	Conference call with Francisco del Castillo from the Bennazar team, to discuss about the Webpage changes and updates being made.	0.30	175.00	52.50
4/27/2021	Jorge Marchand	Conference call with the MICS team, to discuss ORC's webpage content.	0.70	175.00	122.50
4/27/2021	Male Noguera	Conference call with the MICS team, to discuss ORC's webpage content.	0.70	95.00	66.50
4/27/2021	María Schell	Conference call with the MICS team, to discuss ORC's webpage content.	0.70	110.00	77.00
4/29/2021	Jorge Marchand	Conference call with COR vice president Carmen Núñez, to discuss about the project status and next steps for the communications team.	0.70	175.00	122.50
4/29/2021	Jorge Marchand	Conference call with the MICS team, to discuss about content for publication on the ORC digital platforms.	0.40	175.00	70.00
4/29/2021	Male Noguera	Conference call with the MICS team, to discuss about content for publication on the ORC digital platforms.	0.40	95.00	38.00
4/29/2021	María Schell	Conference call with the MICS team, to discuss about content for publication on the ORC digital platforms.	0.40	110.00	44.00
4/29/2021	Jorge Marchand	Conference call with the MICS team, to discuss: project status, content for publication on Linked In, [REDACTED] [REDACTED]	0.30	175.00	52.50
4/29/2021	Male Noguera	Conference call with the MICS team, to discuss: project status, content for publication on Linked In, [REDACTED] [REDACTED]	0.30	95.00	28.50

4/29/2021	María Schell	Conference call with the MICS team, to discuss: project status, content for publication on Linked In, [REDACTED]	0.30	110.00	33.00
4/29/2021	Jorge Marchand	Meeting and presentation with the MICS and Bennazar teams, [REDACTED]	1.40	175.00	245.00
4/29/2021	María Schell	Meeting and presentation with the MICS and Bennazar teams, [REDACTED]	1.40	110.00	154.00
4/30/2021	María Schell	Conference call with Francisco del Castillo from the Bennazar team, to discuss about the radio program script #54.	0.60	110.00	66.00
			<u>81.30</u>		<u>11,188.50</u>

<u>Fee Summary:</u>	<u>Hours</u>	<u>Rate</u>	<u>Value (\$)</u>
Ferdinand Díaz	-	125.00	-
Jorge Marchand	37.50	175.00	6,562.50
Male Noguera	12.80	95.00	1,216.00
María Schell	31.00	110.00	3,410.00
	<u>81.30</u>		<u>11,188.50</u>

Marchand ICS Group

Client: Official Retiree Committee, in the Commonwealth of Puerto Rico (ORC/COR)

Professional Services for the Period from April 1 to April 30, 2021

Detail of Content and Material Development and Project Management

Date	Staff	Description	Hours	Rate	Value (\$)
4/1/2021	María Schell	Work on content research and development for the radio program script #50.	2.80	110.00	308.00
4/5/2021	Jorge Marchand	Work on media monitoring for news and articles related to the ORC: [REDACTED]	1.40	175.00	245.00
4/5/2021	Jorge Marchand	Communication with Miguel Fabre and Carmen Núñez, COR president and vice president, and the legal team, to share news and articles related to the ORC.	0.20	175.00	35.00
4/5/2021	Jorge Marchand	Work with the MICS team on revisions and edits to the radio program script #50.	0.90	175.00	157.50
4/5/2021	Jorge Marchand	Communication with the MICS team, to review the Google Ads Update Report.	0.30	175.00	52.50
4/5/2021	Jorge Marchand	Communication with Robert Gordon and the rest of the legal team, [REDACTED]	0.30	175.00	52.50
4/5/2021	Jorge Marchand	Communication with the MICS team, and Francisco del Castillo from the Bennazar team, to discuss about content for the LinkedIn account.	0.20	175.00	35.00
4/5/2021	María Schell	Work on content development for the radio program script #50.	1.80	110.00	198.00
4/5/2021	Male Noguera	Communication with Lauren Smotkin from the FTI team, to discuss most recent Google Ads report.	0.30	95.00	28.50
4/5/2021	Male Noguera	Work on media monitoring: [REDACTED]	0.30	95.00	28.50
4/6/2021	Jorge Marchand	Review and analysis of the report sent by Francisco del Castillo from the Bennazar team, [REDACTED]	0.60	175.00	105.00
4/6/2021	María Schell	Work on content revisions and edits: radio program script #50.	2.20	110.00	242.00
4/6/2021	Jorge Marchand	Review and analysis [REDACTED]	0.70	175.00	122.50
4/6/2021	Jorge Marchand	Communication with the MICS and Bennazar teams, [REDACTED]	0.40	175.00	70.00
4/6/2021	Jorge Marchand	Communication with the MICS team, to review the ads artworks for Plenitud Dorada newspaper.	0.30	175.00	52.50
4/6/2021	Male Noguera	Communication with the MICS team (MNO), to review the ads artworks for Plenitud Dorada newspaper.	0.30	95.00	28.50
4/6/2021	María Schell	Work on media monitoring for news and articles related to the ORC.	0.50	110.00	55.00
4/6/2021	María Schell	Work on content development: [REDACTED]	1.50	110.00	165.00
4/7/2021	Jorge Marchand	Communication with the MICS team, to review responses to comments and questions received through the ORC digital platforms.	0.30	175.00	52.50

4/7/2021	Male Noguera	Communication with the MICS team, to review responses to comments and questions received through the ORC digital platforms.	0.30	95.00	28.50
4/7/2021	Jorge Marchand	Work on content revisions and edits to the radio program script.	0.50	175.00	87.50
4/7/2021	Jorge Marchand	Media monitoring: clippings and radio program segments recorded, with public discussion related to the COR.	0.70	175.00	122.50
4/7/2021	María Schell	Work on content development: [REDACTED] communications strategy.	0.90	110.00	99.00
4/7/2021	María Schell	Work on media monitoring for news and articles related to the ORC.	0.50	110.00	55.00
4/7/2021	María Schell	Work on translation: [REDACTED] for distribution to COR members.	0.80	110.00	88.00
4/7/2021	María Schell	Work on content development for publication on the ORC's digital platforms.	0.50	110.00	55.00
4/8/2021	María Schell	Work on media monitoring for news and articles related to the ORC.	0.60	110.00	66.00
4/8/2021	María Schell	Pre production and recording of the ORC weekly radio program.	1.30	110.00	143.00
4/8/2021	María Schell	Work on content development, for publication on the ORC's digital platforms.	1.40	110.00	154.00
4/8/2021	María Schell	Work on content development: white paper summarizing the PC120 status.	1.20	110.00	132.00
4/8/2021	María Schell	Work on content development: [REDACTED].	2.70	110.00	297.00
4/8/2021	María Schell	Work on content development: radio program script #51.	0.50	110.00	55.00
4/8/2021	Male Noguera	Communication with Melissa Root and Landon Rainford from the Jenner team, [REDACTED]	0.30	95.00	28.50
4/8/2021	Male Noguera	Update the English version of the agreement press release to be published on the ORC website.	0.60	95.00	57.00
4/9/2021	Jorge Marchand	Follow up communication with Iván Sánchez from Plenitud Dorada newspaper, to discuss about COR ads.	0.30	175.00	52.50
4/9/2021	Male Noguera	Communication with Plenitud Dorada team, to send ad and logo in various formats, to be published.	0.40	95.00	38.00
4/9/2021	María Schell	Work on media monitoring for news and articles related to the ORC.	0.50	110.00	55.00
4/9/2021	María Schell	Work on content development: radio program script #51.	2.00	110.00	220.00
4/11/2021	María Schell	Work on content development and revisions: radio program script #51.	3.80	110.00	418.00
4/11/2021	María Schell	Work on media monitoring for news and articles related to the ORC.	0.60	110.00	66.00
4/11/2021	María Schell	Work on translation: [REDACTED]	0.50	110.00	55.00
4/12/2021	Jorge Marchand	Work on content revisions and edits [REDACTED]	0.40	175.00	70.00
4/12/2021	Jorge Marchand	Communication with the MICS team, to discuss: Google Ads statistics.	0.30	175.00	52.50
4/12/2021	Jorge Marchand	Work on content revisions and edits: radio program script #51.	0.70	175.00	122.50
4/12/2021	Jorge Marchand	Work with the MICS team on content revisions and edits [REDACTED]	1.40	175.00	245.00

4/12/2021	Jorge Marchand	Work on media monitoring for news and articles related to the ORC.	0.60	175.00	105.00
4/12/2021	María Schell	Work on media monitoring for news and articles related to the ORC.	0.50	110.00	55.00
4/12/2021	Jorge Marchand	Communication with the MICS team, to discuss media outreach for COR media presentation.	0.30	175.00	52.50
4/12/2021	María Schell	Work on content development: radio program script #51.	2.40	110.00	264.00
4/12/2021	María Schell	Work on content revisions and edits: radio program script #51.	1.80	110.00	198.00
4/12/2021	Male Noguera	Work on content revisions and edits: [REDACTED]	0.40	95.00	38.00
4/12/2021	Male Noguera	Work on content revisions and edits: [REDACTED]	0.40	95.00	38.00
4/13/2021	Jorge Marchand	Communication [REDACTED]	0.60	175.00	105.00
4/13/2021	Jorge Marchand	Communication with Juan Ortíz, and the MICS and Bennazar teams, to coordinate final details on the radio program recording, where Juan Ortíz will participate as host.	0.20	175.00	35.00
4/13/2021	Jorge Marchand	Communication with the professionals team, to discuss: punch list, containing strategies for the next phase of the project.	0.30	175.00	52.50
4/13/2021	Jorge Marchand	Communication with COR President Miguel Fabre, COR Vice President Carmen Núñez, and the MICS and Bennazar teams, to discuss about the upcoming meetings [REDACTED]	0.50	175.00	87.50
4/13/2021	Jorge Marchand	Work on content revisions and edits: [REDACTED]	0.80	175.00	140.00
4/13/2021	Jorge Marchand	Work on content development: [REDACTED]	0.50	175.00	87.50
4/13/2021	Jorge Marchand	Work on content revisions and approval: newspaper ad to be published in Plenitud Dorada.	0.30	175.00	52.50
4/13/2021	Jorge Marchand	Work with the MICS team on the revision and analysis of metrics for Google Ads and the ORC's digital platforms.	0.40	175.00	70.00
4/13/2021	María Schell	Content on content development and research: radio program script # 51.	2.00	110.00	220.00
4/13/2021	María Schell	Content on content revisions and edits: radio program script #51.	2.30	110.00	253.00
4/13/2021	María Schell	Work on media monitoring for news and articles related to the ORC.	0.60	110.00	66.00
4/14/2021	Jorge Marchand	Communication [REDACTED]	0.30	175.00	52.50
4/14/2021	Jorge Marchand	Pre production and recording of the ORC weekly radio program #51.	1.30	175.00	227.50
4/14/2021	Jorge Marchand	Communication [REDACTED]	0.30	175.00	52.50
4/14/2021	Jorge Marchand	Work on content revisions and edits: presentation for COR's meeting [REDACTED]	0.40	175.00	70.00

4/14/2021	Jorge Marchand	Follow up communication with COR President Miguel Fabre, COR Vice President Carmen Núñez, and the MICS and Bennazar teams, to discuss details about the upcoming meetings [REDACTED]	0.80	175.00	140.00
4/14/2021	Jorge Marchand	Follow up communication with the MICS team, regarding the ads to be posted on the Plenitud Dorada Newspaper.	0.30	175.00	52.50
4/14/2021	Jorge Marchand	Work on media monitoring and analysis: [REDACTED]	0.70	175.00	122.50
4/14/2021	Jorge Marchand	Communication with the MICS and Bennazar teams, [REDACTED]	0.30	175.00	52.50
4/14/2021	María Schell	Work on media monitoring and analysis: [REDACTED]	2.00	110.00	220.00
4/14/2021	María Schell	Work on media monitoring for news and articles related to the ORC.	0.60	110.00	66.00
4/15/2021	Jorge Marchand	Work on media monitoring for news and articles related to the ORC.	0.90	175.00	157.50
4/15/2021	María Schell	Work on media monitoring for news and articles related to the ORC.	0.40	110.00	44.00
4/15/2021	Jorge Marchand	Communication with local professionals, [REDACTED]	0.40	175.00	70.00
4/15/2021	Jorge Marchand	Communication with the MICS team, to discuss: new content for publication in the ORC digital platforms.	0.30	175.00	52.50
4/15/2021	Jorge Marchand	Work on revisions and edits: new content for publication in the ORC digital platforms.	0.80	175.00	140.00
4/15/2021	María Schell	Work on media monitoring and analysis: [REDACTED]	1.30	110.00	143.00
4/15/2021	María Schell	Work on content revisions and edits: webpage material and texts.	0.50	110.00	55.00
4/16/2021	Jorge Marchand	Communication with the local team, to discuss and develop agenda for the upcoming COR official meeting on April 19.	1.20	175.00	210.00
4/16/2021	Jorge Marchand	Work on content revisions and edits: responses to comments and questions received through the ORC digital platforms.	0.40	175.00	70.00
4/16/2021	Male Noguera	Communication with COR members [REDACTED] compress and send radio show #51 link on webpage.	0.30	95.00	28.50
4/18/2021	María Schell	Work on media monitoring for news and articles related to the ORC.	0.50	110.00	55.00
4/19/2021	María Schell	Work on media monitoring for news and articles related to the ORC.	0.40	110.00	44.00
4/19/2021	Jorge Marchand	Work on media monitoring and analysis: [REDACTED]	0.40	175.00	70.00
4/19/2021	Jorge Marchand	Work on media monitoring and analysis: [REDACTED]	1.20	175.00	210.00
4/19/2021	Jorge Marchand	Communication with the MICS and Bennazar teams, to discuss about the upcoming meetings [REDACTED]	0.20	175.00	35.00
4/19/2021	Jorge Marchand	Communication with the MICS team, to discuss agenda and content for COR's Communication Subcommittee meeting on April 28.	0.40	175.00	70.00
4/19/2021	Jorge Marchand	Follow up communication with COR members, in preparation for the upcoming COR meeting.	1.10	175.00	192.50

4/19/2021	María Schell	Work on content development and research: ORC's digital platforms material.	0.70	110.00	77.00
4/19/2021	Male Noguera	Work on content revisions and edits: document with the topic that will be discussed during the next Communications meeting with COR members.	0.50	95.00	47.50
4/20/2021	Jorge Marchand	Communication with COR members, to follow up on their participation on the upcoming communications subcommittee meeting.	1.30	175.00	227.50
4/20/2021	Jorge Marchand	Work on revision to [REDACTED] presentation, [REDACTED]	0.50	175.00	87.50
4/20/2021	María Schell	Work on media monitoring for news and articles related to the ORC.	0.50	110.00	55.00
4/20/2021	María Schell	Work on content development and research: radio program script #52.	3.30	110.00	363.00
4/20/2021	María Schell	Work on content revisions and edits: radio program script #52.	2.40	110.00	264.00
4/20/2021	María Schell	Work on content development: [REDACTED].	0.30	110.00	33.00
4/20/2021	Male Noguera	Communication with COR members, [REDACTED]	0.40	95.00	38.00
4/21/2021	Jorge Marchand	Work on content revisions and edits to the radio program script #52.	1.20	175.00	210.00
4/21/2021	María Schell	Work on content revisions and edits to the radio program script #52.	2.30	110.00	253.00
4/21/2021	Jorge Marchand	Work on revision and analysis of the weekly calculator statistics.	0.30	175.00	52.50
4/21/2021	Jorge Marchand	Communication with COR president Miguel Fabre, to provide agenda and inform on the upcoming meetings [REDACTED]	0.30	175.00	52.50
4/21/2021	Jorge Marchand	Communication with the MICS and Bennazar teams, to coordinate details about the radio program recording.	0.80	175.00	140.00
4/21/2021	Male Noguera	Work on content development and revisions: [REDACTED]	1.90	95.00	180.50
4/21/2021	Jorge Marchand	Work with the MICS team on revisions and edits [REDACTED]	0.40	175.00	70.00
4/21/2021	Male Noguera	Work with the MICS team on revisions and edits [REDACTED]	1.50	95.00	142.50
4/21/2021	María Schell	Work with the MICS team on revisions and edits [REDACTED]	1.50	110.00	165.00
4/21/2021	Jorge Marchand	Work on media monitoring and analysis: [REDACTED]	0.30	175.00	52.50
4/21/2021	María Schell	Work on media monitoring for news and articles related to the ORC.	0.50	110.00	55.00
4/21/2021	Male Noguera	Communication with the ORC, to send the presentation [REDACTED]	0.80	95.00	76.00
4/22/2021	Jorge Marchand	Work with the MICS team on content revisions and edits [REDACTED]	1.70	175.00	297.50

4/22/2021	María Schell	Work with the MICS team on content revisions and edits [REDACTED] [REDACTED]	1.70	110.00	187.00
4/22/2021	Jorge Marchand	Work with the MICS team on content [REDACTED] [REDACTED]	0.80	175.00	140.00
4/22/2021	Jorge Marchand	Pre production and recording of the ORC weekly radio program #51.	1.50	175.00	262.50
4/22/2021	Jorge Marchand	Communication with Pedro Adrover from the Noti Uno Radio team, to coordinate post production details of the radio program recording.	0.20	175.00	35.00
4/22/2021	María Schell	Work on media monitoring for news and articles related to the ORC.	0.40	110.00	44.00
4/22/2021	María Schell	Work on content development for the ORC's LinkedIn account.	1.30	110.00	143.00
4/22/2021	Male Noguera	Work on revisions and edits, to format the COR presentation [REDACTED]	0.30	95.00	28.50
4/23/2021	Jorge Marchand	Communication with the MICS team, to discuss about the distribution of COR's Ad [REDACTED] [REDACTED]	0.40	175.00	70.00
4/23/2021	Jorge Marchand	Communication with the MICS and Bennazar teams, [REDACTED] [REDACTED]	0.20	175.00	35.00
4/23/2021	Jorge Marchand	Communication with the MICS and Bennazar teams, [REDACTED] [REDACTED]	0.30	175.00	52.50
4/23/2021	Jorge Marchand	Communication with the MICS and Bennazar teams, [REDACTED] [REDACTED]	0.20	175.00	35.00
4/23/2021	Jorge Marchand	Work on media monitoring and analysis: [REDACTED] [REDACTED]	0.50	175.00	87.50
4/23/2021	Jorge Marchand	Work with the MICS team on final revisions and edits to the presentation [REDACTED]	1.20	175.00	210.00
4/23/2021	María Schell	Work with the MICS team on final revisions and edits to the presentation [REDACTED]	0.50	110.00	55.00
4/23/2021	María Schell	Work on media monitoring and analysis: [REDACTED] [REDACTED]	3.20	110.00	352.00
4/23/2021	Male Noguera	Communication with COR members, to compress and send the radio show #52 link on webpage [REDACTED]	0.30	95.00	28.50
4/23/2021	Male Noguera	Communication with COR members [REDACTED] [REDACTED]	0.40	95.00	38.00
4/24/2021	María Schell	Work on media monitoring for news and articles related to the ORC.	0.50	110.00	55.00
4/25/2021	Jorge Marchand	Follow up communication [REDACTED] [REDACTED]	0.20	175.00	35.00
4/25/2021	María Schell	Work on final revisions and edits to the presentation [REDACTED] [REDACTED]	1.00	110.00	110.00

4/25/2021	María Schell	Work on media monitoring for news and articles related to the ORC.	0.50	110.00	55.00
4/26/2021	Jorge Marchand	Follow up communication with the MICS and Bennazar teams, [REDACTED]	0.60	175.00	105.00
4/26/2021	María Schell	Follow up communication with the MICS and Bennazar teams, [REDACTED]	0.60	110.00	66.00
4/26/2021	Jorge Marchand	Communication [REDACTED]	0.30	175.00	52.50
4/26/2021	Jorge Marchand	Communication with COR member Milagros Acevedo, to coordinate details on her participation as host on the ORC's weekly radio program.	0.40	175.00	70.00
4/26/2021	Jorge Marchand	Communication with the MICS team, [REDACTED]	0.60	175.00	105.00
4/26/2021	María Schell	Communication with the MICS team, [REDACTED]	0.60	110.00	66.00
4/26/2021	Jorge Marchand	Work with the MICS team on a report, [REDACTED]	2.20	175.00	385.00
4/26/2021	María Schell	Work with the MICS team on a report, [REDACTED]	2.20	110.00	242.00
4/26/2021	María Schell	Work on content development: radio program script #53.	5.00	110.00	550.00
4/26/2021	María Schell	Work on media monitoring for news and articles related to the ORC.	0.60	110.00	66.00
4/27/2021	Jorge Marchand	Media monitoring and analysis: [REDACTED]	0.60	175.00	105.00
4/27/2021	Jorge Marchand	Communication with COR members, [REDACTED]	0.30	175.00	52.50
4/27/2021	Jorge Marchand	Communication with the MICS team, to discuss strategy [REDACTED]	0.40	175.00	70.00
4/27/2021	Jorge Marchand	Work on content revisions [REDACTED]	0.60	175.00	105.00
4/27/2021	Jorge Marchand	Communication with the MICS team, to discuss strategy [REDACTED]	0.30	175.00	52.50
4/27/2021	Jorge Marchand	Communication with the MICS team, [REDACTED]	0.20	175.00	35.00
4/27/2021	Jorge Marchand	Work on media monitoring and analysis: [REDACTED]	0.50	175.00	87.50
4/27/2021	Jorge Marchand	Communication [REDACTED]	0.30	175.00	52.50
4/27/2021	María Schell	Work on media monitoring for news and articles related to the ORC.	0.30	110.00	33.00
4/27/2021	María Schell	Work on content development and research: radio program script #53.	2.90	110.00	319.00

4/27/2021	María Schell	Work on content revisions and edits: radio program script #53.	2.40	110.00	264.00
4/28/2021	Jorge Marchand	Communication with the MICS team, to discuss about content for publication on the ORC digital platforms.	0.80	175.00	140.00
4/28/2021	Jorge Marchand	Follow up communication [REDACTED] [REDACTED]	0.20	175.00	35.00
4/28/2021	Jorge Marchand	Work on research and analysis: [REDACTED] [REDACTED] [REDACTED]	1.10	175.00	192.50
4/28/2021	Jorge Marchand	Work on content revisions: radio program script #53.	0.50	175.00	87.50
4/28/2021	María Schell	Work on media monitoring for news and articles related to the ORC.	0.50	110.00	55.00
4/28/2021	María Schell	Work on content revisions and edits: radio program script #53.	1.40	110.00	154.00
4/28/2021	Male Noguera	Communication with the MICs team, do discuss status and pending matters: approval of radio show promotion post, [REDACTED] [REDACTED] and LinkedIn Ads.	0.40	95.00	38.00
4/29/2021	Jorge Marchand	Follow up communication [REDACTED] [REDACTED] [REDACTED] [REDACTED]	0.30	175.00	52.50
4/29/2021	Jorge Marchand	Work with the MICS team on content revisions and edits: [REDACTED] [REDACTED]	0.40	175.00	70.00
4/29/2021	María Schell	Work with the MICS team on content revisions and edits: [REDACTED] [REDACTED]	0.40	110.00	44.00
4/29/2021	Male Noguera	Work with the MICS team on content revisions and edits: [REDACTED] [REDACTED]	0.40	95.00	38.00
4/29/2021	Jorge Marchand	Follow up communication [REDACTED] [REDACTED] [REDACTED]	0.30	175.00	52.50
4/29/2021	Jorge Marchand	Pre production and recording of the ORC radio program #53, with COR member Milagros Acevedo.	1.50	175.00	262.50
4/29/2021	Jorge Marchand	Communication with the ORC, to inform and update on the status of the recent meetings [REDACTED]	0.40	175.00	70.00
4/29/2021	Jorge Marchand	Communication with Pedro Adrover from the Noti Uno Radio team, to coordinate post production details of the radio program recording.	0.30	175.00	52.50
4/29/2021	Jorge Marchand	Communication with the MICS and Bennazar teams, to discuss about the recent presentations [REDACTED]	0.40	175.00	70.00
4/29/2021	María Schell	Work on media monitoring for news and articles related to the ORC.	0.40	110.00	44.00
4/29/2021	Male Noguera	Communication with the ORC, to promote the radio show #53 [REDACTED]	0.20	95.00	19.00
4/29/2021	Male Noguera	Work on content review and research, [REDACTED] [REDACTED] [REDACTED]	0.90	95.00	85.50
4/30/2021	María Schell	Work on content development, for publication on the ORC's digital platforms.	0.50	110.00	55.00

4/30/2021	María Schell	Work on media monitoring for news and articles related to the ORC.	0.70	110.00	77.00
			<u>144.50</u>		<u>19,094.50</u>

<u>Fee Summary:</u>	<u>Hours</u>	<u>Rate</u>	<u>Value (\$)</u>
Ferdinand Díaz	-	125.00	-
Jorge Marchand	51.90	175.00	9,082.50
Male Noguera	11.60	95.00	1,102.00
María Schell	81.00	110.00	8,910.00
	<u>144.50</u>		<u>19,094.50</u>

Marchand ICS Group

Client: Official Retiree Committee, in the Commonwealth of Puerto Rico (ORC/COR)

Professional Services for the Period from April 1 to April 30, 2021

Detail of Content and Material Development for the Media Platforms and Media Management

Date	Staff	Description	Hours	Rate	Value (\$)
4/1/2021	Male Noguera	Facebook page conversation management and monitoring.	0.50	95.00	47.50
4/1/2021	Male Noguera	Check COR's email and webpage to manage questions and comments received.	0.20	95.00	19.00
4/1/2021	Male Noguera	Social Media monitoring and listening (Mentionlytics) [REDACTED]	0.30	95.00	28.50
4/1/2021	Male Noguera	Create concept and text for ad on Periódico Plenitud Dorada.	0.80	95.00	76.00
4/1/2021	Male Noguera	Create LinkedIn page: description text, overview text, audience selection, post header.	1.30	95.00	123.50
4/2/2021	Male Noguera	Facebook page conversation management and monitoring.	0.40	95.00	38.00
4/2/2021	Male Noguera	Check COR's email and webpage to manage questions and comments received.	0.80	95.00	76.00
4/2/2021	Male Noguera	Design ad for Periódico Plenitud Dorada.	1.60	95.00	152.00
4/2/2021	Male Noguera	Social Media monitoring and listening (Mentionlytics) [REDACTED]	0.20	95.00	19.00
4/3/2021	Male Noguera	Facebook page conversation management and monitoring.	0.30	95.00	28.50
4/3/2021	Male Noguera	Continue with the creation of LinkedIn posts and ad: text and design.	0.80	95.00	76.00
4/4/2021	Male Noguera	Facebook page conversation management and monitoring.	0.20	95.00	19.00
4/5/2021	Male Noguera	Facebook page conversation management and monitoring.	0.70	95.00	66.50
4/5/2021	Male Noguera	Check COR's email and webpage to manage questions and comments received.	0.50	95.00	47.50
4/5/2021	Male Noguera	Monitor conversation on digital media [REDACTED]	0.30	95.00	28.50
4/5/2021	Male Noguera	Review first month Google Ads report (third campaign).	0.50	95.00	47.50
4/5/2021	Male Noguera	Create two new posts: calculator video explanation and 50th radio show promotion (concept, text and design).	2.50	95.00	237.50
4/6/2021	Male Noguera	Facebook page conversation management and monitoring.	0.90	95.00	85.50
4/6/2021	Male Noguera	Check COR's email and webpage to manage questions and comments received.	0.90	95.00	85.50
4/6/2021	Male Noguera	Facebook page posting.	0.10	95.00	9.50
4/6/2021	Male Noguera	Facebook post promotion: audience selection, budget, time duration.	0.20	95.00	19.00
4/7/2021	Male Noguera	Facebook page conversation management and monitoring.	1.20	95.00	114.00
4/7/2021	Male Noguera	Design and send email drop to registers: Radio show #50	0.50	95.00	47.50
4/7/2021	Male Noguera	Check COR's email and webpage to manage questions and comments received.	0.70	95.00	66.50
4/8/2021	Male Noguera	Facebook page conversation management and monitoring.	0.20	95.00	19.00
4/8/2021	Male Noguera	Check COR's message form on webpage and manage questions and comments received.	0.30	95.00	28.50
4/8/2021	Male Noguera	Review the English version of the website to identify posts published when the agreement was announced.	0.20	95.00	19.00
4/8/2021	Male Noguera	Create a new website post (text and image), to include the English version of the agreement press release and the PSA..	0.60	95.00	57.00
4/8/2021	Male Noguera	Monitor conversation on digital media [REDACTED]	0.20	95.00	19.00

4/9/2021	Male Noguera	Facebook page conversation management and monitoring.	0.40	95.00	38.00
4/9/2021	Male Noguera	Work on the weekly summary of conversation via Facebook and email.	1.80	95.00	171.00
4/9/2021	Male Noguera	Upload radio show #50 to webpage and write summary text.	0.40	95.00	38.00
4/9/2021	Male Noguera	Revise COR logo with name of committee under logo, for publication on ads.	0.50	95.00	47.50
4/9/2021	Male Noguera	Create account on 'QRCodeGenerator.com' to include a QR Code on Periódico Plenitud Dorada's ad, to direct and monitor entries to webpage.	0.80	95.00	76.00
4/9/2021	Male Noguera	Compress and send radio show #50 link on webpage to COR members.	0.40	95.00	38.00
4/10/2021	Male Noguera	Facebook page conversation management and monitoring.	0.30	95.00	28.50
4/11/2021	Male Noguera	Facebook page conversation management and monitoring.	0.20	95.00	19.00
4/12/2021	Male Noguera	Facebook page conversation management and monitoring.	0.80	95.00	76.00
4/12/2021	Male Noguera	Check COR's message form on webpage and manage questions and comments received.	0.30	95.00	28.50
4/12/2021	Male Noguera	Facebook page posting.	0.20	95.00	19.00
4/12/2021	Male Noguera	Facebook post promotion: audience selection, budget, time duration.	0.20	95.00	19.00
4/13/2021	Male Noguera	Facebook page conversation management and monitoring.	0.40	95.00	38.00
4/13/2021	Male Noguera	Monitor conversation on digital media [REDACTED]	0.20	95.00	19.00
4/14/2021	Male Noguera	Facebook page conversation management and monitoring.	0.30	95.00	28.50
4/14/2021	Male Noguera	Upload motions to the website, Spanish and English versions.	0.50	95.00	47.50
4/14/2021	Male Noguera	Create new Facebook posts: text and design.	0.50	95.00	47.50
4/15/2021	Male Noguera	Facebook page conversation management and monitoring.	1.50	95.00	142.50
4/15/2021	Male Noguera	Continue the creation of new Facebook posts: text and design.	2.80	95.00	266.00
4/16/2021	Male Noguera	Facebook page conversation management and monitoring.	0.60	95.00	57.00
4/16/2021	Male Noguera	Check COR's message form on webpage and manage questions and comments received.	0.60	95.00	57.00
4/16/2021	Male Noguera	Review recent conversation received in Facebook and email to identify possible topics for next radio show (#52).	0.50	95.00	47.50
4/16/2021	Male Noguera	Upload radio show #51 to webpage and write summary text.	0.50	95.00	47.50
4/16/2021	Male Noguera	Evaluate new possible topic for a revised Facebook post based on observations made by the MICS team.	0.30	95.00	28.50
4/16/2021	Male Noguera	Create an unique page to upload White Papers on the COR's webpage.	0.50	95.00	47.50
4/16/2021	Male Noguera	Design [REDACTED]	1.90	95.00	180.50
4/17/2021	Male Noguera	Facebook page conversation management and monitoring.	0.30	95.00	28.50
4/18/2021	Male Noguera	Facebook page conversation management and monitoring.	0.40	95.00	38.00
4/19/2021	Male Noguera	Monitor conversation on digital media [REDACTED]	0.30	95.00	28.50
4/19/2021	Male Noguera	Facebook page conversation management and monitoring.	0.60	95.00	57.00
4/19/2021	Male Noguera	Check COR's email and webpage to manage questions and comments received.	0.30	95.00	28.50
4/19/2021	Male Noguera	Prepare a summary of the weekend conversation on Facebook and email.	0.50	95.00	47.50

4/20/2021	Male Noguera	Facebook page conversation management and monitoring.	0.30	95.00	28.50
4/20/2021	Male Noguera	Check COR's email and webpage to manage questions and comments received.	0.20	95.00	19.00
4/20/2021	Male Noguera	Monitor conversation on digital media using Mentionlytics to identify comments about the COR	0.30	95.00	28.50
4/20/2021	Male Noguera	Create a paid Zoom account for the COR meetings and program next meeting.	0.70	95.00	66.50
4/21/2021	Male Noguera	Facebook page conversation management and monitoring.	0.80	95.00	76.00
4/21/2021	Male Noguera	Update Marcos profile on webpage.	0.20	95.00	19.00
4/22/2021	Male Noguera	Facebook page conversation management and monitoring.	0.50	95.00	47.50
4/22/2021	Male Noguera	Check COR's email and webpage to manage questions and comments received.	0.30	95.00	28.50
4/22/2021	Male Noguera	Create video-audio post of radio show #50 segment regarding the COR agreement.	1.10	95.00	104.50
4/23/2021	Male Noguera	Facebook page conversation management and monitoring.	0.40	95.00	38.00
4/23/2021	Male Noguera	Check COR's email and webpage to manage questions and comments received.	0.30	95.00	28.50
4/23/2021	Male Noguera	Upload radio show #52 to webpage and write summary text.	0.50	95.00	47.50
4/24/2021	Male Noguera	Facebook page conversation management and monitoring.	0.20	95.00	19.00
4/25/2021	Male Noguera	Facebook page conversation management and monitoring.	0.30	95.00	28.50
4/26/2021	Male Noguera	Facebook page conversation management and monitoring.	0.40	95.00	38.00
4/26/2021	Male Noguera	Design t [REDACTED] [REDACTED]	4.40	95.00	418.00
4/26/2021	Male Noguera	Facebook posting (and troubleshooting - there were problems with Facebook platform, and it took longer than usual to post video).	0.60	95.00	57.00
4/26/2021	Male Noguera	Facebook post promotion: audience selection, timing and budget.	0.20	95.00	19.00
4/27/2021	Male Noguera	Check COR's message form on webpage and manage questions and comments received.	1.40	95.00	133.00
4/27/2021	Male Noguera	Facebook page conversation management and monitoring.	0.90	95.00	85.50
4/27/2021	Male Noguera	Search stock photos for an image [REDACTED] [REDACTED] [REDACTED]	0.30	95.00	28.50
4/27/2021	Male Noguera	Upload [REDACTED] article to webpage: [REDACTED] [REDACTED]	0.50	95.00	47.50
4/27/2021	Male Noguera	Design and send email drop [REDACTED] [REDACTED].	0.40	95.00	38.00
4/27/2021	Male Noguera	Share [REDACTED] [REDACTED]	0.30	95.00	28.50
4/27/2021	Male Noguera	Facebook post promotion: audience selection, budget and timing duration.	0.20	95.00	19.00
4/27/2021	Male Noguera	Monitor conversation on digital media using Mentionlytics [REDACTED] [REDACTED] [REDACTED]	0.30	95.00	28.50
4/28/2021	Male Noguera	Facebook page conversation management and monitoring.	0.60	95.00	57.00
4/28/2021	Male Noguera	Check COR's email and webpage to manage questions and comments received.	0.40	95.00	38.00
4/28/2021	Male Noguera	Facebook post creation: text and design (to promote radio show #53).	0.70	95.00	66.50

4/28/2021	Male Noguera	Update and revise [REDACTED] [REDACTED]	1.70	95.00	161.50
4/28/2021	Male Noguera	Adapt post design to email drop and WhatsApp sizes.	0.40	95.00	38.00
4/28/2021	Male Noguera	Design and schedule email drop to registers to promote radio show #53.	0.50	95.00	47.50
4/29/2021	Male Noguera	Facebook page conversation management and monitoring.	0.50	95.00	47.50
4/29/2021	Male Noguera	Check COR's email and webpage to manage questions and comments received.	0.30	95.00	28.50
4/29/2021	Male Noguera	Monitor conversation on digital media using Mentionlytics [REDACTED] [REDACTED]	0.20	95.00	19.00
4/30/2021	Male Noguera	Facebook page conversation management and monitoring.	0.50	95.00	47.50
4/30/2021	Male Noguera	Check COR's email and webpage to manage questions and comments received.	0.30	95.00	28.50
4/30/2021	Male Noguera	Email conversation with Lauren Smotkin and Ana Heeren from FTL, [REDACTED] [REDACTED]	0.20	95.00	19.00
			<u>60.00</u>		<u>5,700.00</u>

<u>Fee Summary:</u>	<u>Hours</u>	<u>Rate</u>	<u>Value (\$)</u>
Ferdinand Díaz	-	125.00	-
Jorge Marchand	-	175.00	-
Male Noguera	60.00	95.00	5,700.00
María Schell	-	110.00	-
	<u>60.00</u>		<u>5,700.00</u>

Marchand ICS Group

Client: Official Retiree Committee, in the Commonwealth of Puerto Rico (ORC/COR)

Professional Services for the Period from May 1 to May 31, 2021

Detail of Conference Calls and Project Meetings

Date	Staff	Description	Hours	Rate	Value (\$)
5/3/2021	Jorge Marchand	Conference call with the MICS team, [REDACTED]	1.20	175.00	210.00
5/3/2021	Male Noguera	Conference call with the MICS team, [REDACTED]	1.20	95.00	114.00
5/3/2021	Jorge Marchand	Professionals team conference call/meeting: weekly status.	0.50	175.00	87.50
5/3/2021	María Schell	Professionals team conference call/meeting: weekly status.	0.60	110.00	66.00
5/4/2021	Jorge Marchand	Conference call with COR vice president Carmen Núñez, to discuss about the communications action plan for the month of May.	0.60	175.00	105.00
5/4/2021	Jorge Marchand	Conference call with COR vice president Carmen Núñez, to coordinate details of her participation as host on the ORC radio program.	0.30	175.00	52.50
5/5/2021	Jorge Marchand	Meeting with the MICS team for a status and strategic planning session.	2.30	175.00	402.50
5/5/2021	Male Noguera	Meeting with the MICS team for a status and strategic planning session.	2.30	95.00	218.50
5/5/2021	María Schell	Meeting with the MICS team for a status and strategic planning session.	2.30	110.00	253.00
5/5/2021	Jorge Marchand	Conference call with the MICS team to discuss about content for publication on the ORC digital platforms.	0.30	175.00	52.50
5/5/2021	Male Noguera	Conference call with the MICS team to discuss about content for publication on the ORC digital platforms.	0.30	95.00	28.50
5/5/2021	María Schell	Conference call with the MICS team to discuss about content for publication on the ORC digital platforms.	0.30	110.00	33.00
5/6/2021	Jorge Marchand	Conference call with the local professionals team [REDACTED]	0.80	175.00	140.00
5/6/2021	María Schell	Conference call with the local professionals team [REDACTED]	0.80	110.00	88.00
5/7/2021	Jorge Marchand	Conference call with the MICS team, to discuss about the digital platforms reports.	0.40	175.00	70.00
5/7/2021	Male Noguera	Conference call with the MICS team, to discuss about the digital platforms reports.	0.40	95.00	38.00
5/10/2021	Jorge Marchand	Conference call with the MICS team to discuss revisions to the radio program script #55.	1.10	175.00	192.50
5/10/2021	María Schell	Conference call with the MICS team to discuss revisions to the radio program script #55.	1.10	110.00	121.00
5/10/2021	Jorge Marchand	Conference call with the MICS team, to discuss about communications strategies and the project status.	1.00	175.00	175.00
5/10/2021	Male Noguera	Conference call with the MICS team, to discuss about communications strategies and the project status.	1.00	95.00	95.00
5/10/2021	María Schell	Conference call with the MICS team, to discuss about communications strategies and the project status.	1.00	110.00	110.00
5/10/2021	Jorge Marchand	Professionals team conference call/meeting: weekly status.	1.00	175.00	175.00

5/10/2021	María Schell	Professionals team conference call/meeting: weekly status.	1.00	110.00	110.00
5/11/2021	Jorge Marchand	Conference call with the MICS team to discuss about news and articles [REDACTED]	0.50	175.00	87.50
5/11/2021	María Schell	Conference call with the MICS team to discuss about news and articles [REDACTED]	0.50	110.00	55.00
5/11/2021	Jorge Marchand	Conference call with the MICS team, to discuss about content for the ORC digital platforms.	0.80	175.00	140.00
5/11/2021	Male Noguera	Conference call with the MICS team, to discuss about content for the ORC digital platforms.	0.80	95.00	76.00
5/11/2021	María Schell	Conference call with the MICS team, to discuss about content for the ORC digital platforms.	0.80	110.00	88.00
5/12/2021	Jorge Marchand	Conference call with the MICS team, to discuss communications strategies.	0.60	175.00	105.00
5/12/2021	Male Noguera	Conference call with the MICS team, to discuss communications strategies.	0.60	95.00	57.00
5/13/2021	Jorge Marchand	Conference call with Pedro Adrover from the Noti Uno Radio team to discuss about the radio program.	0.30	175.00	52.50
5/14/2021	Jorge Marchand	Meeting with the local professionals team, to discuss about the third version of the POA submitted and its impact on retirees.	1.00	175.00	175.00
5/14/2021	Male Noguera	Meeting with the local professionals team, to discuss about the third version of the POA submitted and its impact on retirees.	1.00	95.00	95.00
5/14/2021	María Schell	Meeting with the local professionals team, to discuss about the third version of the POA submitted and its impact on retirees.	1.00	110.00	110.00
5/14/2021	Jorge Marchand	Conference call with the MICS team to discuss about communications strategies.	0.40	175.00	70.00
5/14/2021	Male Noguera	Conference call with the MICS team to discuss about communications strategies.	0.40	95.00	38.00
5/17/2021	Jorge Marchand	Conference call with the Bennazar team, [REDACTED]	0.30	175.00	52.50
5/17/2021	Jorge Marchand	Conference call with the MICS team, to discuss about the comments and questions on the ORC digital platforms.	0.50	175.00	87.50
5/17/2021	Male Noguera	Conference call with the MICS team, to discuss about the comments and questions on the ORC digital platforms.	0.50	95.00	47.50
5/17/2021	Jorge Marchand	Conference call with COR Vice President Carmen Núñez, [REDACTED]	1.15	175.00	201.25
5/17/2021	María Schell	Professionals team conference call/meeting: weekly status.	1.10	110.00	121.00
5/18/2021	Jorge Marchand	Meeting with the MICS team, [REDACTED]	0.90	175.00	157.50
5/18/2021	Male Noguera	Meeting with the MICS team, [REDACTED]	0.90	95.00	85.50
5/18/2021	María Schell	Meeting with the MICS team, [REDACTED]	0.90	110.00	99.00
5/18/2021	Jorge Marchand	Conference call with the local professionals team, [REDACTED]	0.80	175.00	140.00
5/18/2021	Jorge Marchand	Meeting with the local professionals team, to discuss about communications strategies and content.	1.00	175.00	175.00
5/18/2021	María Schell	Meeting with the local professionals team, to discuss about communications strategies and content.	1.00	110.00	110.00

5/19/2021	Jorge Marchand	Conference call with the MICS team to discuss about the radio program #55.	0.80	175.00	140.00
5/19/2021	María Schell	Conference call with the MICS team to discuss about the radio program #55.	0.80	110.00	88.00
5/20/2021	Jorge Marchand	Conference call with the Noti Uno Radio team, to address technical issues with the recording (there were technical problems that damaged the footage after the recording, and it was decided to air program #55 again).	0.60	175.00	105.00
5/20/2021	Jorge Marchand	Conference call with the MICS team to discuss about communications strategies.	1.30	175.00	227.50
5/20/2021	Male Noguera	Conference call with the MICS team to discuss about communications strategies.	1.30	95.00	123.50
5/20/2021	Jorge Marchand	Meeting with the FOMB communications team [REDACTED]	0.50	175.00	87.50
5/20/2021	María Schell	Meeting with the FOMB communications team [REDACTED]	0.50	110.00	55.00
5/20/2021	Male Noguera	Meeting with the FOMB communications team [REDACTED]	0.50	95.00	47.50
5/21/2021	Jorge Marchand	Conference call with the MICS team, to discuss about communications strategies and the project status.	1.30	175.00	227.50
5/21/2021	Male Noguera	Conference call with the MICS team, to discuss about communications strategies and the project status.	1.30	95.00	123.50
5/21/2021	María Schell	Conference call with the MICS team, to discuss about communications strategies and the project status.	1.30	110.00	143.00
5/21/2021	Jorge Marchand	Conference call with the MICS team, to discuss about the Linked In platform metrics.	0.30	175.00	52.50
5/21/2021	Male Noguera	Conference call with the MICS team, to discuss about the Linked In platform metrics.	0.30	95.00	28.50
5/21/2021	María Schell	Conference call with the MICS team, to discuss about the Linked In platform metrics.	0.30	110.00	33.00
5/21/2021	María Schell	Conference call with Francisco del Castillo to discuss digital content.	0.10	110.00	11.00
5/24/2021	Jorge Marchand	Conference call [REDACTED]	0.50	175.00	87.50
5/24/2021	Jorge Marchand	Conference call with COR President Miguel Fabre, to discuss about the project status.	0.60	175.00	105.00
5/24/2021	Jorge Marchand	Conference call with the MICS team [REDACTED]	0.80	175.00	140.00
5/24/2021	Male Noguera	Conference call with the MICS team [REDACTED]	0.80	95.00	76.00
5/24/2021	María Schell	Conference call with the MICS team [REDACTED]	0.80	110.00	88.00
5/24/2021	Jorge Marchand	Conference call with Francisco del Castillo from the Bennazar team, [REDACTED]	0.40	175.00	70.00
5/25/2021	Jorge Marchand	Professionals team conference call/meeting: weekly status.	1.20	175.00	210.00
5/25/2021	María Schell	Professionals team conference call/meeting: weekly status.	1.20	110.00	132.00
5/25/2021	Jorge Marchand	Conference call [REDACTED] to discuss about the COR's proposed agenda for the upcoming meeting.	0.50	175.00	87.50

5/25/2021	Jorge Marchand	Conference call with the MICS team to discuss about communication strategies.	0.40	175.00	70.00
5/25/2021	Male Noguera	Conference call with the MICS team to discuss about communication strategies.	0.40	95.00	38.00
5/25/2021	María Schell	Conference call with the MICS team to discuss about communication strategies.	0.40	110.00	44.00
5/25/2021	Jorge Marchand	Conference call with COR Vice President Carmen Núñez, [REDACTED]	0.60	175.00	105.00
5/26/2021	Jorge Marchand	Meeting with the local professionals team to discuss [REDACTED] communications strategies.	1.00	175.00	175.00
5/26/2021	María Schell	Meeting with the local professionals team to discuss [REDACTED] communications strategies.	1.00	110.00	110.00
5/26/2021	Jorge Marchand	Conference call with COR member Blanca Paniagua to discuss about the upcoming meeting [REDACTED]	0.40	175.00	70.00
5/27/2021	Jorge Marchand	Conference call with COR Vice President Carmen Núñez, to discuss about the radio program script #56.	0.30	175.00	52.50
5/28/2021	Jorge Marchand	Conference call with the local professionals team to discuss about the radio program script.	0.80	175.00	140.00
5/28/2021	María Schell	Conference call with the local professionals team to discuss about the radio program script.	0.80	110.00	88.00
5/28/2021	Jorge Marchand	Conference call with the MICS team to discuss about the updated ORC's digital platform conversation report.	0.70	175.00	122.50
5/28/2021	Male Noguera	Conference call with the MICS team to discuss about the updated ORC's digital platform conversation report.	0.70	95.00	66.50
5/28/2021	María Schell	Conference call with the MICS team to discuss about the updated ORC's digital platform conversation report.	0.70	110.00	77.00
5/31/2021	Jorge Marchand	Conference call with the MICS team, to discuss details about the upcoming ORC meeting (scheduled for 6/4/2021).	0.40	175.00	70.00
5/31/2021	Male Noguera	Conference call with the MICS team, to discuss details about the upcoming ORC meeting (scheduled for 6/4/2021).	0.40	95.00	38.00
5/31/2021	María Schell	Conference call with the MICS team, to discuss details about the upcoming ORC meeting (scheduled for 6/4/2021).	0.40	110.00	44.00
			<u>66.95</u>		<u>9,162.75</u>

Fee Summary:	<u>Hours</u>	<u>Rate</u>	<u>Value (\$)</u>
Ferdinand Díaz	-	125.00	-
Jorge Marchand	31.15	175.00	5,451.25
Male Noguera	15.10	95.00	1,434.50
María Schell	20.70	110.00	2,277.00
	<u>66.95</u>		<u>9,162.75</u>

Marchand ICS Group

Client: Official Retiree Committee, in the Commonwealth of Puerto Rico (ORC/COR)
Professional Services for the Period from May 1 to May 31, 2021

Detail of Content and Material Development and Project Management

Date	Staff	Description	Hours	Rate	Value (\$)
5/1/2021	María Schell	Work on content development: radio program script #54.	1.80	110.00	198.00
5/2/2021	María Schell	Work on content development and edits: radio program script #54.	3.70	110.00	407.00
5/3/2021	Jorge Marchand	Communication with the MICS team to discuss about the Linked In Campaign.	0.40	175.00	70.00
5/3/2021	Jorge Marchand	Communication with the MICS team, to discuss final details about the Linked In platform launching.	0.80	175.00	140.00
5/3/2021	Male Noguera	Communication with the MICS team, to discuss final details about the Linked In platform launching.	0.80	95.00	76.00
5/3/2021	María Schell	Work on content revisions and edits: radio program script #54.	2.30	110.00	253.00
5/4/2021	Jorge Marchand	Work on content development and revisions: radio program script #54.	0.90	175.00	157.50
5/4/2021	Jorge Marchand	Work on media monitoring for news and articles related to the ORC.	0.90	175.00	157.50
5/4/2021	Jorge Marchand	Analysis of the Google Ads metrics report, prepared by the FTI team.	0.50	175.00	87.50
5/4/2021	María Schell	Content revisions and edits: radio program script #54.	1.00	110.00	110.00
5/5/2021	Jorge Marchand	Work on pre production and recording of the radio program #54.	1.40	175.00	245.00
5/5/2021	Jorge Marchand	Communication [REDACTED]	0.40	175.00	70.00
5/5/2021	Jorge Marchand	Communication with the MICS team to discuss about content for publication on the ORC digital platforms.	0.60	175.00	105.00
5/5/2021	María Schell	Work on media monitoring for news and articles related to the ORC.	0.50	110.00	55.00
5/5/2021	Male Noguera	Evaluate and analyze Google Ads metrics report sent by FTI.	0.60	95.00	57.00
5/6/2021	Jorge Marchand	Communication with Pedro Adrover from the Noti Uno Radio team, to discuss final details on the recorded radio program.	0.30	175.00	52.50
5/6/2021	María Schell	Work on media monitoring for news and articles related to the ORC.	0.60	110.00	66.00
5/7/2021	María Schell	Work on content development: radio program script #55.	3.20	110.00	352.00
5/7/2021	María Schell	Work on media monitoring for news and articles related to the ORC.	0.30	110.00	33.00
5/9/2021	Jorge Marchand	Communication with the MICS team to discuss about the posts for special holidays in May.	0.30	175.00	52.50
5/10/2021	Jorge Marchand	Communication with the MICS team, [REDACTED]	0.20	175.00	35.00
5/10/2021	Jorge Marchand	Work on media monitoring for news and articles related to the ORC.	0.70	175.00	122.50
5/10/2021	Jorge Marchand	Follow up communication [REDACTED]	0.40	175.00	70.00

5/10/2021	Jorge Marchand	Communication with Iván Sánchez from the Plenitud Dorada Newspaper, to discuss about the COR ads recently published on his newspaper.	0.30	175.00	52.50
5/10/2021	Male Noguera	Communication with Iván Sánchez from Plenitud Dorada regarding the COR ads recently published.	0.10	95.00	9.50
5/10/2021	María Schell	Content research for the radio program script #55.	3.30	110.00	363.00
5/10/2021	María Schell	Content development for the radio program script #55.	3.90	110.00	429.00
5/10/2021	María Schell	Content revisions and edits for the radio program script #55.	1.70	110.00	187.00
5/10/2021	Jorge Marchand	Work on content revisions for publication on the ORC digital platforms.	1.20	175.00	210.00
5/10/2021	Male Noguera	Communication with the COR members to send the radio show #54 link on webpage via WhatsApp.	0.20	95.00	19.00
5/11/2021	Jorge Marchand	Communication with COR president Miguel Fabre, to discuss about the radio program recording #55.	0.50	175.00	87.50
5/11/2021	Jorge Marchand	Communication with COR member Juan Ortiz, to discuss about the radio program recording #55.	0.20	175.00	35.00
5/11/2021	Jorge Marchand	Communication with Pedro Adrover from the Noti Uno Radio team, to discuss details on the upcoming radio program recording.	0.40	175.00	70.00
5/11/2021	María Schell	Content development and research for the radio program script #55.	1.50	110.00	165.00
5/11/2021	Jorge Marchand	Work on content revisions and edits to the radio program script #55.	0.80	175.00	140.00
5/11/2021	Jorge Marchand	Communication with the MICS team, [REDACTED]	0.30	175.00	52.50
5/11/2021	Jorge Marchand	Communication [REDACTED] to discuss about the upcoming meeting.	0.20	175.00	35.00
5/11/2021	Jorge Marchand	Work on media monitoring for news and articles related to the ORC.	1.40	175.00	245.00
5/11/2021	María Schell	Work on media monitoring for news and articles related to the ORC.	0.50	110.00	55.00
5/12/2021	Jorge Marchand	Work on content revisions and edits for publication on the ORC digital platforms.	1.00	175.00	175.00
5/12/2021	María Schell	Work on content revisions and edits for publication on the ORC digital platforms.	0.80	110.00	88.00
5/12/2021	Jorge Marchand	Work on pre production and recording of the radio program #55, with COR president Miguel Fabre as host.	1.40	175.00	245.00
5/12/2021	Jorge Marchand	Work on research and analysis [REDACTED]	2.70	175.00	472.50
5/12/2021	María Schell	Work on media monitoring for news and articles related to the ORC.	0.50	110.00	55.00
5/12/2021	María Schell	Work on content development [REDACTED]	1.20	110.00	132.00
5/13/2021	Jorge Marchand	Communication with the MICS team, to discuss about content for publication on the ORC digital platforms.	0.60	175.00	105.00
5/13/2021	Jorge Marchand	Communication with the local professionals team to discuss about the project timeline.	0.40	175.00	70.00
5/13/2021	Jorge Marchand	Work with the MICS team on content development [REDACTED]	2.30	175.00	402.50
5/13/2021	Jorge Marchand	Communication with the COR president Miguel Fabre, [REDACTED]	0.30	175.00	52.50
5/13/2021	Jorge Marchand	Work on media monitoring for news and articles related to the ORC.	2.30	175.00	402.50

5/13/2021	Jorge Marchand	Communication with the COR, to brief the Committee [REDACTED] [REDACTED]	1.40	175.00	245.00
5/13/2021	María Schell	Work on content development for the radio program script #56.	1.70	110.00	187.00
5/13/2021	María Schell	Work on content development for publication on the ORC digital platforms [REDACTED]	2.30	110.00	253.00
5/13/2021	María Schell	Work on content development: [REDACTED]	2.00	110.00	220.00
5/13/2021	María Schell	Work on media monitoring for news and articles related to the ORC.	0.40	110.00	44.00
5/14/2021	Jorge Marchand	Work on media monitoring for news and articles related to the ORC.	1.30	175.00	227.50
5/14/2021	Jorge Marchand	Communication with COR members, [REDACTED] [REDACTED]	1.80	175.00	315.00
5/14/2021	Jorge Marchand	Follow up communication with the local professionals team to discuss about the project timeline.	0.50	175.00	87.50
5/14/2021	Jorge Marchand	Communication with the local professionals team to discuss about the weekly digital platforms activity report.	0.60	175.00	105.00
5/14/2021	Jorge Marchand	Communication with the local professionals team to discuss about recent questions and comments received through the ORC digital platforms.	0.60	175.00	105.00
5/14/2021	María Schell	Work on media monitoring for news and articles related to the ORC.	0.70	110.00	77.00
5/14/2021	Male Noguera	Work on media monitoring for news and articles related to the ORC.	0.50	95.00	47.50
5/14/2021	Male Noguera	Communication with the ORC [REDACTED], to send the compressed radio show.	0.40	95.00	38.00
5/16/2021	María Schell	Work on content development and revisions for the radio program script #56.	3.40	110.00	374.00
5/17/2021	Jorge Marchand	Communication with the local professionals team [REDACTED] [REDACTED]	0.70	175.00	122.50
5/17/2021	María Schell	Work on content revisions and edits for the radio program script #56.	2.50	110.00	275.00
5/17/2021	María Schell	Work on media monitoring for news and articles related to the ORC.	0.50	110.00	55.00
5/18/2021	Jorge Marchand	Communication with the Bennazar team, [REDACTED] [REDACTED]	0.60	175.00	105.00
5/18/2021	Jorge Marchand	Communication [REDACTED] [REDACTED] [REDACTED]	0.40	175.00	70.00
5/18/2021	Jorge Marchand	Work on media monitoring for news and articles related to the ORC.	2.20	175.00	385.00
5/18/2021	Jorge Marchand	Communication with COR members to send a report of news and articles related to the ORC.	0.30	175.00	52.50
5/18/2021	Jorge Marchand	Communication with the professionals team to send a report of news and articles related to the ORC.	0.20	175.00	35.00
5/18/2021	Jorge Marchand	Communication [REDACTED] [REDACTED] [REDACTED]	0.60	175.00	105.00
5/18/2021	Jorge Marchand	Communication with the local professionals team, [REDACTED] [REDACTED]	0.60	175.00	105.00
5/18/2021	María Schell	Content research and development [REDACTED].	1.00	110.00	110.00

5/18/2021	Jorge Marchand	Work on content revisions and edits [REDACTED]	1.80	175.00	315.00
5/18/2021	María Schell	Work on content revisions and edits [REDACTED]	1.50	110.00	165.00
5/18/2021	Jorge Marchand	Work on content research and analysis: [REDACTED]	0.70	175.00	122.50
5/18/2021	María Schell	Work on content development and revisions to the radio program script #56.	2.50	110.00	275.00
5/18/2021	María Schell	Communication with COR members to send a report of news and articles related to the ORC.	1.00	110.00	110.00
5/18/2021	Male Noguera	Work on research and revisions: [REDACTED]	1.50	95.00	142.50
5/19/2021	Jorge Marchand	Work on media monitoring for news and articles related to the ORC.	0.50	175.00	87.50
5/19/2021	María Schell	Work on media monitoring for news and articles related to the ORC.	0.50	110.00	55.00
5/19/2021	Jorge Marchand	Communication with COR members to send a report of news and articles related to the ORC.	0.20	175.00	35.00
5/19/2021	Jorge Marchand	Work on conversations monitoring [REDACTED]	0.50	175.00	87.50
5/19/2021	Jorge Marchand	Work on content revisions and edits to the radio program script.	1.60	175.00	280.00
5/19/2021	María Schell	Work on content revisions and edits to the radio program script #56.	1.00	110.00	110.00
5/19/2021	Jorge Marchand	Follow up communication [REDACTED]	0.50	175.00	87.50
5/19/2021	Jorge Marchand	Communication with the local professionals team, [REDACTED]	0.40	175.00	70.00
5/20/2021	Jorge Marchand	Communication with the MICS team [REDACTED]	0.60	175.00	105.00
5/20/2021	María Schell	Content revisions and edits: to the radio program script #56.	0.60	110.00	66.00
5/20/2021	Jorge Marchand	Work on pre production and recording of the radio program #56.	1.50	175.00	262.50
5/20/2021	Jorge Marchand	Work with the MICS team to design promo for digital platforms regarding technical radio program problems and the repeated program.	0.50	175.00	87.50
5/20/2021	Jorge Marchand	Communication with the professionals team [REDACTED]	0.70	175.00	122.50
5/20/2021	María Schell	Work on media monitoring for news and articles related to the ORC.	0.50	110.00	55.00
5/20/2021	María Schell	Work on content research and development: [REDACTED]	2.30	110.00	253.00
5/20/2021	María Schell	Work on content revisions and edits: to responses for questions and comments received on the ORC digital platforms.	0.70	110.00	77.00
5/20/2021	María Schell	Work with the MICS team on the report memo for the radio program summer calendar.	0.70	110.00	77.00
5/20/2021	María Schell	Communication with the ORC to send report memo with the radio program summer calendar.	0.30	110.00	33.00

5/21/2021	Jorge Marchand	Communication with the local professionals team [REDACTED] [REDACTED] [REDACTED]	0.50	175.00	87.50
5/21/2021	Jorge Marchand	Communication with the FOMB communications team [REDACTED] [REDACTED]	0.30	175.00	52.50
5/21/2021	Jorge Marchand	Work with the MICS team on responses to questions and comments received through the ORC.	0.90	175.00	157.50
5/21/2021	María Schell	Work with the MICS team on responses to questions and comments received through the ORC.	0.90	110.00	99.00
5/21/2021	Jorge Marchand	Work on content revisions and edits to the new/updated radio program script #56.	0.50	175.00	87.50
5/21/2021	Jorge Marchand	Work on conversations monitoring [REDACTED] [REDACTED]	0.20	175.00	35.00
5/21/2021	María Schell	Work on content development: [REDACTED] [REDACTED]	1.50	110.00	165.00
5/21/2021	María Schell	Work on media monitoring for news and articles related to the ORC.	0.50	110.00	55.00
5/24/2021	Jorge Marchand	Work on media monitoring for news and articles related to the ORC.	0.70	175.00	122.50
5/24/2021	María Schell	Work on media monitoring for news and articles related to the ORC.	0.50	110.00	55.00
5/24/2021	Jorge Marchand	Communication with the local professionals team, to discuss about the project status.	0.70	175.00	122.50
5/24/2021	Jorge Marchand	Review and analysis [REDACTED] [REDACTED]	1.00	175.00	175.00
5/24/2021	María Schell	Work on content development: to prepare a digital news bulletin.	0.50	110.00	55.00
5/24/2021	María Schell	Work on content development [REDACTED]	0.90	110.00	99.00
5/24/2021	María Schell	Work on content revisions and edits: to the radio program script #56.	0.30	110.00	33.00
5/24/2021	María Schell	Communication with the MICS team [REDACTED] [REDACTED]	0.50	110.00	55.00
5/25/2021	Jorge Marchand	Work on media monitoring for news and articles related to the ORC.	1.70	175.00	297.50
5/25/2021	María Schell	Work on media monitoring for news and articles related to the ORC.	0.50	110.00	55.00
5/25/2021	Jorge Marchand	Communication with COR members to send a report of news and articles related to the ORC.	0.30	175.00	52.50
5/25/2021	Jorge Marchand	Communication with the local professionals team, [REDACTED] [REDACTED]	0.40	175.00	70.00
5/25/2021	Jorge Marchand	Work with the local professionals team, [REDACTED] [REDACTED] [REDACTED]	2.30	175.00	402.50
5/25/2021	Jorge Marchand	Work on content development with the MICS team, for publication on the ORC digital platforms.	1.60	175.00	280.00
5/25/2021	Jorge Marchand	Work session with the MICS team to review content for email drops.	0.80	175.00	140.00
5/25/2021	Jorge Marchand	Communication with COR members, to request review and approval for content developed for the ORC's Facebook account.	0.20	175.00	35.00
5/25/2021	María Schell	Content revisions and edits: to the radio pro script.	0.50	110.00	55.00
5/26/2021	Jorge Marchand	Work on media monitoring for news and articles related to the ORC.	0.60	175.00	105.00
5/27/2021	Jorge Marchand	Work on monitoring of the FOMB public meeting.	3.00	175.00	525.00

5/27/2021	María Schell	Work on monitoring of the FOMB public meeting.	2.50	110.00	275.00
5/27/2021	Jorge Marchand	Follow up communication with the local professionals team, [REDACTED]	0.50	175.00	87.50
5/27/2021	Jorge Marchand	Work on pre production and recording of the radio program.	1.40	175.00	245.00
5/27/2021	Jorge Marchand	Work session with the MICS team, to review answers for questions and comments received through the ORC digital platforms.	0.50	175.00	87.50
5/27/2021	Male Noguera	Work session with the MICS team, to review answers for questions and comments received through the ORC digital platforms.	0.50	95.00	47.50
5/27/2021	María Schell	Work on media monitoring for news and articles related to the ORC.	0.50	110.00	55.00
5/27/2021	María Schell	Communication with the legal professionals team [REDACTED]	0.40	110.00	44.00
5/28/2021	Jorge Marchand	Work on research and analysis: [REDACTED]	0.50	175.00	87.50
5/28/2021	María Schell	Work on media monitoring for news and articles related to the ORC.	0.50	110.00	55.00
5/28/2021	María Schell	Work on content research and development for the radio program script #57 .	3.20	110.00	352.00
5/28/2021	María Schell	Work on content development and revisions for the radio program script #57 .	2.60	110.00	286.00
5/31/2021	Jorge Marchand	Communication with the ORC members, to discuss about the communications strategy for the radio programs to be recorded in the month of July.	0.80	175.00	140.00
5/31/2021	Jorge Marchand	Communication [REDACTED]	0.60	175.00	105.00
5/31/2021	Jorge Marchand	Follow up communication with the professionals team, [REDACTED]	0.30	175.00	52.50
5/31/2021	Jorge Marchand	Follow up communication with COR members to provide an update on our recent contact [REDACTED]	0.20	175.00	35.00
5/31/2021	Jorge Marchand	Communication with COR members and the local professionals team to discuss about the proposed agenda for the next COR meeting.	0.30	175.00	52.50
5/31/2021	María Schell	Work on content development: for the radio program script #57.	2.60	110.00	286.00
5/31/2021	María Schell	Work on content development: digital content for publication on the ORC digital platforms.	0.50	110.00	55.00
5/31/2021	María Schell	Work on media monitoring for news and articles related to the ORC.	0.50	110.00	55.00
5/31/2021	Male Noguera	Communication with the ORC [REDACTED] to send the compressed radio show.	0.20	95.00	19.00
5/31/2021	Male Noguera	Communication with COR members to send revised and final Facebook content approved for publication on the digital platforms.	0.40	95.00	38.00

144.20

20,087.00

<u>Fee Summary:</u>	<u>Hours</u>	<u>Rate</u>	<u>Value (\$)</u>
Ferdinand Díaz	-	125.00	-
Jorge Marchand	66.20	175.00	11,585.00
Male Noguera	5.20	95.00	494.00
María Schell	72.80	110.00	8,008.00
	<u>144.20</u>		<u>20,087.00</u>

Marchand ICS Group

Client: Official Retiree Committee, in the Commonwealth of Puerto Rico (ORC/COR)

Professional Services for the Period from May 1 to May 31, 2021

Detail of Content and Material Development for the Media Platforms and Media Management

Date	Staff	Description	Hours	Rate	Value (\$)
5/1/2021	Male Noguera	Facebook page conversation management and monitoring.	0.20	95.00	19.00
5/2/2021	Male Noguera	Facebook page conversation management and monitoring.	0.40	95.00	38.00
5/2/2021	Male Noguera	Monitor conversation on digital media using Mentionlytics to identify comments about the COR [REDACTED].	0.30	95.00	28.50
5/2/2021	Male Noguera	Create a summary of the weekly conversation on Facebook And email to be sent to the MICS for topics for the next radio show script.	0.70	95.00	66.50
5/2/2021	Male Noguera	Check COR's email and webpage to manage questions and comments received.	0.30	95.00	28.50
5/3/2021	Male Noguera	Facebook page conversation management and monitoring.	0.30	95.00	28.50
5/3/2021	Male Noguera	Check COR's email and webpage to manage questions and comments received.	0.20	95.00	19.00
5/3/2021	Male Noguera	LinkedIn Native Ads launching: upload text, image, determine audience, budget and timing duration.	0.60	95.00	57.00
5/3/2021	Male Noguera	LinkedIn page launching uploading posts.	0.50	95.00	47.50
5/3/2021	Male Noguera	Work on research regarding Facebook ads budgets [REDACTED].	1.40	95.00	133.00
5/4/2021	Male Noguera	Facebook page conversation management and monitoring.	0.50	95.00	47.50
5/4/2021	Male Noguera	LinkedIn page conversation management and monitoring.	0.30	95.00	28.50
5/4/2021	Male Noguera	Research Google Analytics to analyze visits to website and the traffic channels performance on Google Ads, Facebook and direct links.	1.20	95.00	114.00
5/4/2021	Male Noguera	Work on the creation of LinkedIn posts and ad: text and design.	0.80	95.00	76.00
5/5/2021	Male Noguera	Facebook page conversation management and monitoring.	0.30	95.00	28.50
5/5/2021	Male Noguera	Facebook page posting.	2.00	95.00	190.00
5/5/2021	Male Noguera	Check COR's email and webpage to manage questions and comments received.	0.40	95.00	38.00
5/5/2021	Male Noguera	Facebook promotion: audience selection, budget and timing duration.	0.10	95.00	9.50
5/5/2021	Male Noguera	Install Google Tag Manager code [REDACTED].	0.80	95.00	76.00
5/6/2021	Male Noguera	Revisions and edits to Facebook content previously approved but not published, for publication during the next weeks.	1.00	95.00	95.00
5/6/2021	Male Noguera	Facebook page conversation management and monitoring.	0.40	95.00	38.00
5/6/2021	Male Noguera	Create new posts for Mother's Day and Teacher Appreciation Day: stock images search, text research for inspiration, write text and design.	1.40	95.00	133.00
5/6/2021	Male Noguera	Create new Facebook Ads campaign content (COR's calculator ads): stock images search, strategy concept, text and design.	0.90	95.00	85.50

5/6/2021	Male Noguera	LinkedIn page conversation management and monitoring (ad and profile).	0.20	95.00	19.00
5/7/2021	Male Noguera	Facebook page conversation management and monitoring.	0.70	95.00	66.50
5/7/2021	Male Noguera	Monitor conversation on digital media using Mentionlytics [REDACTED] [REDACTED]	0.50	95.00	47.50
5/7/2021	Male Noguera	Prepare a summary of weekly conversation on Facebook and email.	0.90	95.00	85.50
5/7/2021	Male Noguera	Check COR's email and webpage to manage questions and comments received.	0.40	95.00	38.00
5/7/2021	Male Noguera	Post on Facebook (Teacher Appreciation Day).	0.60	95.00	57.00
5/7/2021	Male Noguera	Post promotion: audience selection, budget and timing.	0.40	95.00	38.00
5/7/2021	Male Noguera	Upload radio show #54 to webpage with summary text.	0.50	95.00	47.50
5/8/2021	Male Noguera	Facebook page conversation management and monitoring.	0.30	95.00	28.50
5/9/2021	Male Noguera	Facebook page conversation management and monitoring.	0.40	95.00	38.00
5/9/2021	Male Noguera	Post on Facebook (Mother's Day).	0.20	95.00	19.00
5/10/2021	Male Noguera	Work on next email drop topic and edit text.	0.70	95.00	66.50
5/10/2021	Male Noguera	Facebook page conversation management and monitoring.	0.40	95.00	38.00
5/10/2021	Male Noguera	LinkedIn page posting.	0.20	95.00	19.00
5/10/2021	Male Noguera	LinkedIn page conversation management and monitoring (ad and profile)	0.40	95.00	38.00
5/10/2021	Male Noguera	Check COR's email and webpage to manage questions and comments received.	0.30	95.00	28.50
5/10/2021	Male Noguera	Work on revisions to the radio show scripts #53 and #54 to identify possible content for Facebook post and new email drops campaign.	0.80	95.00	76.00
5/10/2021	Male Noguera	Develop the look and feel and design for the new email drops campaign.	1.30	95.00	123.50
5/11/2021	Male Noguera	Facebook page conversation management and monitoring.	0.40	95.00	38.00
5/11/2021	Male Noguera	Check COR's message form on webpage and manage questions and comments received.	0.20	95.00	19.00
5/11/2021	Male Noguera	Create new Facebook Ads campaign content: stock images search, strategy concept, text and design (Facebook Ads - registration ads).	1.60	95.00	152.00
5/11/2021	Male Noguera	Create new Facebook posts: stock images search, strategy concept, text and design.	0.40	95.00	38.00
5/12/2021	Male Noguera	Facebook page conversation management and monitoring.	0.50	95.00	47.50
5/12/2021	Male Noguera	LinkedIn page conversation management and monitoring (ad and profile).	0.30	95.00	28.50
5/12/2021	Male Noguera	Facebook page posting.	0.20	95.00	19.00
5/13/2021	Male Noguera	Facebook page conversation management and monitoring.	1.00	95.00	95.00
5/13/2021	Male Noguera	Revise email drops text according to what was discussed with Jorge Marchand.	0.70	95.00	66.50
5/14/2021	Male Noguera	Facebook page conversation management and monitoring.	0.40	95.00	38.00
5/14/2021	Male Noguera	Check COR's message form on webpage and manage questions and comments received.	0.20	95.00	19.00
5/14/2021	Male Noguera	Monitor conversation on digital media using Mentionlytics [REDACTED] [REDACTED]	1.00	95.00	95.00
5/14/2021	Male Noguera	Create a summary of this week's conversation received in Facebook and email to be used for the next radio show script.	0.70	95.00	66.50
5/14/2021	Male Noguera	Upload radio show #55 to webpage with summary text.	0.60	95.00	57.00

5/14/2021	Male Noguera	Create new Facebook content: stock images search, strategy concept, text and design.	0.70	95.00	66.50
5/15/2021	Male Noguera	Facebook page conversation management and monitoring.	0.30	95.00	28.50
5/16/2021	Male Noguera	Facebook page conversation management and monitoring.	0.20	95.00	19.00
5/17/2021	Male Noguera	Facebook page conversation management and monitoring.	0.40	95.00	38.00
5/18/2021	Male Noguera	Facebook page conversation management and monitoring.	0.60	95.00	57.00
5/18/2021	Male Noguera	LinkedIn page conversation management and monitoring (ad and profile)	0.40	95.00	38.00
5/18/2021	Male Noguera	Check COR's email and webpage to manage questions and comments received.	0.40	95.00	38.00
5/18/2021	Male Noguera	Upload Facebook Ads campaigns: calculator A/B Testing; [REDACTED]	1.80	95.00	171.00
5/18/2021	Male Noguera	Create new Facebook content: stock images search, strategy concept, text and design.	0.50	95.00	47.50
5/19/2021	Male Noguera	Facebook page conversation management and monitoring.	0.60	95.00	57.00
5/19/2021	Male Noguera	Check COR's email and webpage to manage questions and comments received.	0.20	95.00	19.00
5/19/2021	Male Noguera	Search for new stock image to update Facebook promotion video post of radio show.	0.20	95.00	19.00
5/19/2021	Male Noguera	Update video post with new image to Facebook.	0.30	95.00	28.50
5/19/2021	Male Noguera	Facebook video posting.	0.40	95.00	38.00
5/19/2021	Male Noguera	Create new Facebook content: stock images search, strategy concept, text and design.	3.80	95.00	361.00
5/20/2021	Male Noguera	Facebook page conversation management and monitoring.	0.90	95.00	85.50
5/20/2021	Male Noguera	Check COR's message form on webpage and manage questions and comments received.	0.30	95.00	28.50
5/20/2021	Male Noguera	Work on new Facebook posts: stock images search, strategy concept, text and design.	2.60	95.00	247.00
5/20/2021	Male Noguera	Create new Facebook post for radio show promotion: stock images search, text and design.	0.30	95.00	28.50
5/20/2021	Male Noguera	Facebook page posting.	0.20	95.00	19.00
5/20/2021	Male Noguera	LinkedIn page posting.	0.50	95.00	47.50
5/20/2021	Male Noguera	Communication with the LinkedIn customer service team to solve problem and issues with platform.	0.20	95.00	19.00
5/21/2021	Male Noguera	Facebook page conversation management and monitoring.	0.60	95.00	57.00
5/21/2021	Male Noguera	LinkedIn page posting, conversation management and monitoring.	0.50	95.00	47.50
5/21/2021	Male Noguera	Monitor conversation on digital media using Mentionlytics [REDACTED]	0.60	95.00	57.00
5/21/2021	Male Noguera	Check COR's message form on webpage and manage questions and comments received.	0.30	95.00	28.50
5/22/2021	Male Noguera	Facebook page conversation management and monitoring.	0.30	95.00	28.50
5/23/2021	Male Noguera	Facebook page conversation management and monitoring.	0.20	95.00	19.00
5/24/2021	Male Noguera	Facebook page conversation management and monitoring.	0.30	95.00	28.50
5/25/2021	Male Noguera	Facebook page conversation management and monitoring.	0.70	95.00	66.50
5/25/2021	Male Noguera	LinkedIn page conversation management and monitoring.	0.20	95.00	19.00
5/25/2021	Male Noguera	Check COR's email and webpage to manage questions and comments received.	0.40	95.00	38.00
5/25/2021	Male Noguera	Search for stock image to be use with note: "El Comité Oficial de Retirados (COR) orienta sobre notificación de la Declaración de Divulgación".	0.20	95.00	19.00

5/25/2021	Male Noguera	Upload note to website: "El Comité Oficial de Retirados (COR) orienta sobre notificación de la Declaración de Divulgación".	0.40	95.00	38.00
5/25/2021	Male Noguera	Design and send email drop to registered retirees: "El Comité Oficial de Retirados (COR) orienta sobre notificación de la Declaración de Divulgación".	0.40	95.00	38.00
5/25/2021	Male Noguera	Facebook page posting: "El Comité Oficial de Retirados (COR) orienta sobre notificación de la Declaración de Divulgación".	0.20	95.00	19.00
5/25/2021	Male Noguera	Send note [REDACTED]: "El Comité Oficial de Retirados (COR) orienta sobre notificación de la Declaración de Divulgación".	0.30	95.00	28.50
5/26/2021	Male Noguera	Facebook page conversation management and monitoring.	0.90	95.00	85.50
5/27/2021	Male Noguera	Facebook page conversation management and monitoring.	1.30	95.00	123.50
5/27/2021	Male Noguera	Check COR's message form on webpage and manage questions and comments received.	0.30	95.00	28.50
5/27/2021	Male Noguera	LinkedIn page posting.	0.20	95.00	19.00
5/27/2021	Male Noguera	LinkedIn page conversation management and monitoring.	0.30	95.00	28.50
5/28/2021	Male Noguera	Facebook page conversation management and monitoring.	0.50	95.00	47.50
5/28/2021	Male Noguera	Monitor conversation on digital media using Mentionlytics [REDACTED]	0.80	95.00	76.00
5/28/2021	Male Noguera	Prepare summary of the weekly conversation in Social Media and email.	1.60	95.00	152.00
5/29/2021	Male Noguera	Facebook page conversation management and monitoring.	0.30	95.00	28.50
5/29/2021	Male Noguera	Post promotion: audience selection, budget and timing.	0.20	95.00	19.00
5/30/2021	Male Noguera	Facebook page conversation management and monitoring.	0.50	95.00	47.50
5/31/2021	Male Noguera	Facebook page conversation management and monitoring.	1.20	95.00	114.00
5/31/2021	Male Noguera	Check COR's message form on webpage and manage questions and comments received.	0.30	95.00	28.50
5/31/2021	Male Noguera	Upload radio show #56 to webpage with summary text.	0.60	95.00	57.00
5/31/2021	Male Noguera	Monitor conversation on digital media using Mentionlytics [REDACTED]	0.20	95.00	19.00
5/31/2021	Male Noguera	Revise images and text of new content for Facebook, based on observations made by the MICS team.	1.00	95.00	95.00
5/31/2021	Male Noguera	LinkedIn page conversation management and monitoring (ad and profile).	0.30	95.00	28.50
			64.30		6,108.50

Fee Summary:	Hours	Rate	Value (\$)
Ferdinand Díaz	-	125.00	-
Jorge Marchand	-	175.00	-
Male Noguera	64.30	95.00	6,108.50
María Schell	-	110.00	-
	64.30		6,108.50